

WYSOX TOWNSHIP
MINUTES OF THE REORGANIZATIONAL MEETING
January 5, 2015

The scheduled re-organizational meeting of the Board of Supervisors of Wysox, Township was held on January 5, 2015 at the Municipal Building in Wysox, Pa. Supervisors Jon Kulick and William Them were present. Secretary Kurt D. Lafy and Solicitor Foster were also present.

Chair Supervisor Kulick called the meeting to order at 3:59 PM. The pledge of allegiance to the flag and a moment of silence were conducted.

- (1) Motion to appoint Kurt D. Lafy as temporary secretary. Kulick motion, Them second. 2 Yeas
- (2) Motion to appoint Jon Kulick as Temporary Chairman. Them motion, Kulick second. 2 Yeas
- (3) Motion to appoint Jon Kulick as Chairman. Them motion, Kulick second. 2 Yeas
- (4) Motion to appoint William Them as Vice Chairman. Kulick motion, Them second. 2 Yeas
- (5) Motion to appoint William Them as Treasurer. Kulick motion, Them second. 2 Yeas
- (6) Motion to appoint Jon Kulick as Assistant Treasurer. Them motion, Kulick second. 2 Yeas
- (7) Motion to appoint Kurt D. Lafy as Secretary. Kulick motion, Them second. 2 Yeas
- (8) Motion to appoint Kurt D. Lafy as Zoning Officer. Kulick motion, Them second. 2 Yeas
- (9) Motion to appoint Ralph Perry as Roadmaster. Kulick motion, Them second. 2 Yeas
- (10) Motion to appoint Robert Lebo as EMC. Kulick motion, Them second 2 Yeas
- (11) Motion to appoint TomThompson III as Vacancy Board Chairman. Kulick motion, Them second. 2 Yeas
- (12) Motion to appoint Jonathan Foster as Solicitor. Kulick motion, Them second. 2 Yeas
- (13) Motion to appoint Jonathan Foster as Planning Board Solicitor. Kulick motion, Them second. 2 Yeas
- (14) Motion to appoint Fred Smith as Solicitor to the Zoning Hearing Board. Motion by Kulick motion, Them second. 2 Yeas
- (15) Motion to appoint Stiffler-McGraw as Township Engineer. Kulick motion, Them second. 2 Yeas
- (16) Motion to appoint Kulick and Them to the Hearing Committee. Kulick motion, Them second. 2 Yeas
- (17) Motion to appoint Kurt D. Lafy to the Bradford County Tax Collection Committee. Kulick motion, Them second. 2 Yeas
- (18) Board to appoint alternate to the BC Tax Collection Committee. Bill Them nominated Jon Kulick to serve, Kulick seconded. 2 Yeas
- (19) Motion to have supervisors' salaries hold at \$1875.00 per year. Kulick motion, Them second. 2 Yeas
- (20) Motion to pay Kurt D. Lafy \$40,000.00 per year, received health insurance, receive 12 days vacation and all township designated holidays off.. Kulick motion, Them second. 2 Yeas
- (21) Motion to establish hourly pay rate of Roadmaster at \$18.00. Kulick motion, Them second. 2 Yeas
- (22) Motion to establish hourly pay rate of \$13.50 per hour or Robert Brown and health insurance for him and his wife. Kulick motion, Them second. 2 Yeas
- (23) The Board designated the meeting dates for 2015. Them motion, Kulick second. 2 Yeas
February 10, March 10, April 7, May 12, June 9, July 7, August 11, September 8, October 13, November 10, December 8.
- (24) The Zoning Fees were unchanged at \$25.00 per the first \$5000.00 dollars and \$1.68 per thousand afterward. As well, there is no charge for Site Work permits. Kulick motion, Them second. 2 Yeas
- (25) A motion to set the depositories as Citizens & Northern Bank and Peoples Bank. Kulick motion, Them second. 2 Yeas
- (26) The Board authorized the processing of payroll and bills on a Semi-monthly basis. Kulick motion, Them second. 2 Yeas
- (27) The Board established the tax rate at 3.5 mills. Kulick motion, Them second. 2 Yeas

Kurt D Lafy
Secretary

WYSOX TOWNSHIP
MINUTES OF THE SPECIAL MEETING
January 5, 2015

Chairman Kulick called the meeting to order immediately following the Re-organizational meeting at 4:10 PM.

Present at the meeting were Supervisors Jon Kulick and William Them, Solicitor Jonathan Foster and Secretary Kurt D. Lafy.

The minutes of previous meetings were approved. William Them moved, Kulick seconded. 2 Yeas.

There were 2 visitors present. None of them spoke.

The Roadmaster was absent so no report was given.

Zoning Officer Lafy provided his report.

As no one from the Fire Department was available, no report was forthcoming.

As the Emergency Management Co-coordinator was not present, there was no report.

Solicitor Foster provided his report.

William Them provided a treasurer's report.

At this juncture, Chairman Kulick read from a prepared letter regarding sitting Supervisor Gary Foster's being fined by the Pennsylvania State Ethics Committee. Chairman Kulick moved that the Wysox Board of Supervisor censure Gary Foster for his conduct. Them seconded. 2 Yeas

OLD BUSINESS

Via letter, it was learned that Evan Barnes accepted the position of a member of the Wysox Planning Board and resigned from his auditor's position.

It had been decided, during the solicitor's report, that the Board wished him to draft an ordinance regarding traffic speed on Hillside Drive.

William Them moved and Kulick seconded to accept the intergovernmental agreement between Rome and Wysox Townships.

Them moved and Kulick seconded to approve an ordinance to continue participation in the PSASTS Trust.

NEW BUSINESS

After a brief discussion it was determined to not send a representative to the PSATS convention.

As the Gary Foster issue had already been addressed, there was no further discussion on the matter.

As there was no further business, the meeting was adjourned at 5:42 PM.

WYSOX TOWNSHIP
MINUTES OF THE SPECIAL MEETING
January 22, 2015

Chairman Kulick called the special meeting to order at 12:04 PM.

Present at the meeting were Supervisors Jon Kulick and William Them, Roadmaster Ralph Perry and Secretary Kurt D. Lafy.

1 member of the public was present.

Ann Cowley wondered if the township had previously been aware of the proposed route 187 bridge closing. Chairman Kulick explained that there was little prior knowledge.

As this was a special meeting, no minutes of previous meetings were read or approved.

NEW BUSINESS

Bill Them moved and Jon Kulick seconded to accept the resignation of Evan Barnes from the Auditor's position. 2 Yeas

Bill Them moved and Jon Kulick seconded to appoint Gerald Howard to the vacancy created by Evan Barnes resignation. 2 Yeas Secretary Lafy was to discover the requirements of Mr. Howard's term.

A round robin discussion revolved around road work for this coming year. Previously it had been determined there should be a ride over the roads this coming Friday at 7 AM.

Another discussion centered around the old F-550 truck and its future use. Ralph Perry requested permission to install a water tank on the back, complete with a spraying manifold, so it could be used as a salt brine tank for applying this type of solution to our roadways. No decision was made except to wait for further information.

As there was no further business, the meeting was adjourned at 12:28 PM.

WYSOX TOWNSHIP
MINUTES OF THE MEETING
February 10, 2015

Chairman Kulick called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors Jon Kulick and William Them, and Solicitor Jonathan Foster.

The minutes of the Special Meeting dated January 5, 2014 and the Special Meeting dated January 16, 2015 were approved. William Them moved, Kulick seconded. 2 Yeas.

There were 4 visitors present. Robert Northrup spoke about the need for the fire hydrants to be cleared of snow build up around them. Chairman Kulick said that it would be addressed with the fire company and the road crew.

The Roadmaster, Ralph Perry, gave his report.

The zoning officer was absent so there was no report given.

There was no Fire Department representative present, so no report was given.

The Emergency Management Co-coordinator was not present, so no report was given.

Solicitor Foster gave his report.

William Them gave a Treasurer's Report.

OLD BUSINESS

The subject of the speed limit ordinance for Hillside Drive was discussed. Solicitor Foster had already prepared a proposed ordinance for Vehicles and Traffic which would among other things permit the posting of speed limits in the township as approved by the Supervisors. William Them made a motion which directed the Solicitor to advertise the ordinance for adoption at the next scheduled township meeting. Kulick seconded. 2 Yeas.

NEW BUSINESS

The subject of the reconciliation of the Township checking accounts was discussed. In the past few years, the Tax Collector has been reconciling the Township bank accounts. It was decided that Chairman Kulick would direct the Secretary to have the elected Auditors reconcile the bank accounts from this date forward.

The subject of the Township roof ensued. Chairman Kulick addressed the need for fixing it. Supervisor Them brought up the possibility of a new office building. It was decided to get some research completed on that possibility. The roof issue was then tabled until better weather arrived.

The subject of the 2001 Ford F550 was discussed. Chairman Kulick addressed the request by Roadmaster Ralph Perry to keep this truck and use it as a truck to spread a liquid salt mix on the roads. A tank would have to be purchased to accomplish the same. It can also be used for dust control on road projects in the construction season. The supervisors agreed to keep the truck and to have the Roadmaster look into the purchase of a water tank.

A discussion ensued for the need to appoint 3 Wysox Township citizens as alternates to the Wysox Township Zoning Hearing Board. William Them made a motion and Kulick seconded to appoint James Isaac, Glen Dieffenbach, and Mark Kocan as alternates to the Zoning Hearing Board, and for the resolutions for the same to be signed by the Supervisors. 2 Yeas.

A discussion of the need for a letter to be sent to the Township Engineer directing them to proceed with regularly scheduled bridge inspections for the Township for the year 2015. William Them motioned for the same and Kulick seconded. 2 Yeas.

A discussion of an amendment to the 2014-03 Gas & Oil Ordinance Amendments ensued. The Solicitor had prepared a proposed amendment. William Them made a motion which directed the Solicitor to advertise the ordinance for adoption at the next scheduled township meeting. Kulick seconded. 2 Yeas.

A discussion of Old Laning Creek Road ensued. After looking at Ordinance No. 1994-07, dated 11/01/94, Vacating Section of T-620, it was determined that all of Township Road #620 had been abandoned except for the first fifty feet of the road starting at Old Saw Mill Road (T591). Per that ordinance, the township is still required to maintain the first fifty feet of that road. The Roadmaster will be informed of the same.

There being no further business, the meeting was adjourned at 8:30 PM.

Submitted by William W. Them, Acting Secretary for the minutes.

WYSOX TOWNSHIP
MINUTES OF THE SPECIAL MEETING
March 10, 2015

Chairman Kulick called the meeting to order at 6:58 PM.

Present at the meeting were Supervisors Jon Kulick, William Them and Gary Foster, Solicitor Jonathan Foster, Secretary Kurt D. Lafy and Roadmaster Ralph Perry

The minutes of previous meetings were approved. William Them moved, Kulick seconded. 3 Yeas.

There were 7 visitors present. One of them spoke. James Lowenstein asked about if a new zoning officer is being hired and whether or not this was due to job performance by Kurt D. Lafy. Chairman Kulick affirmed that the township was looking to hire a new zoning officer and that the reason was not due to job performance, rather that Mr. Lafy was overloaded with work.

The Roadmaster gave his report. A discussion about keeping fire hydrants cleared of impediments during all seasons was discussed. It was determined to discover who was responsible for this.

Zoning Officer Lafy provided his report.

There was nothing new from the Fire Department.

As the Emergency Management Co-coordinator was not present, there was no report.

Solicitor Foster provided his report.

OLD BUSINESS

The supervisors voted to adopt a traffic ordinance revolving around Hillside Drive. Bill Them moved, Kulick seconded. 3 Yeas

William Them provided a treasurer's report.

NEW BUSINESS

The supervisors were presented with a Hazard Mitigation Resolution which the Bradford County Department of Public Safety requested Wysox indorse. After Secretary Lafy gave a brief history on the issue, Them moved and Kulick seconded. 3 Yeas.

The issue of property maintenance was brought up. There was a round robin discussion which resulted in Chairman Kulick asking the Daily Review's reporter, James Lowenstein, if he could put something in the paper about people cleaning up their properties.

Tom Calaman, representing Panda Energy, brought plans for the extension of the sewer and water lines. Mr. Calaman noted the township would receive near \$10,000.00 for allowing this activity.

An invitation from the EMS, regarding their annual banquet, was talked about. It was determined that there would be a representative from the township in attendance. Jon Kulick moved and Them seconded. 3 Yeas

A Floodplain training seminar was discussed. Kulick moved and Them seconded to send Lafy. 3 Yeas.

A Grant writing seminar was discussed. Kulick moved and Them seconded. Lafy was to attend. 3 Yeas.

A motion was raised by Bill Them and seconded by Jon Kulick to move the regularly scheduled meeting dates to the 1st Thursday of the month. Them moved and Kulick seconded. 3 Yeas

William Them brought plans to the meeting that revolved around a new building. A healthy discussion ensued. No determinations were made.

Jon Kulick moved and Them seconded to advertise to hire a new Zoning Officer. Jonathan Foster was to edit the advertisement William Them provided.

William Them reported on an overpayment to the Fire Department. Chairman Kulick noted the Township was working with the Fire Department to rectify the matter.

Secretary Lafy was directed to invite Larry Williams to the next meeting so he could inform the Supervisors about drainage issues on his property. Lafy was also directed to work with solicitor Foster towards resolving the drainage issues.

As there was no further business, the meeting was adjourned at 8:08 PM.

WYSOX TOWNSHIP
MINUTES OF THE MEETING
April 2, 2015

Chairman Kulick called the meeting to order at 6:58 PM.

Present at the meeting were Supervisors Jon Kulick, William Them and Gary Foster, Solicitor Jonathan Foster, Secretary Kurt D. Lafy and Roadmaster Ralph Perry

At the beginning of the meeting, Chairman Kulick read a prepared statement. "At the March 10, 2015 Supervisors' meeting, there was a discussion of a personnel matter at the beginning of the meeting. On behalf of the Board of Supervisors, I regret those statements were made. This will confirm it is the Supervisors' policy not to discuss personnel matters in public."

The minutes of previous meetings were approved. Gary Foster moved, Kulick seconded. 3 Yeas.

As Ralph Perry had requested he be able to leave as soon as possible, Chairman Kulick allowed him the early opportunity to give his report. Supervisor Foster requested Roadmaster Perry remove ice from the boat ramp. Roadmaster Perry noted it had already been done.

There were 9 visitors present. Two of them spoke.

Kenneth Whipp requested information about when the roads would be bid out for repairs. He was notified of the upcoming meeting with PennDOT's Greg Dibble. He also stated he could not understand why the current zoning officer was to be replaced. Lastly, he wondered why the meeting date was changed to Thursday nights.

Bob Northrop asked whether or not anything was to be done on Claverack Road and Harmony Hill Road. He was told these two roads would be addressed.

Zoning Officer Lafy provided his report.

There was nothing new from the Fire Department.

Robert Lebo reported working on "distribution centers" and shelters for the township.

Solicitor Foster provided his report. He requested of the Secretary that pictures of the damaged traffic signal control box. Solicitor Foster then presented an amendment to the currently passed gas ordinance. After a brief discussion, Bill Them moved and Gary Foster seconded to pass the ordinance. 2 Yeas with Chairman Kulick not voting. Next came discussion about an ordinance for hiring a CPA. After serious discussion, Bill Them moved and Jon Kulick seconded to have Jonathan Foster advertise to a resolution about hiring a CPA. Lastly there was a discussion about an ordinance which was supposed to have been passed. It was later learned that it had not been presented for vote but could be addressed via a simple resolution. Bill Them moved and Jon Kulick seconded to have J. Foster draw up the resolution and that it would be voted upon at the end of the meeting. 3 Yeas

William Them provided a treasurer's report.

OLD BUSINESS

Jonathan Foster indicated the typo in the Traffic Ordinance had been taken care of.

The Zoning Officer's position was forwarded to the next meeting.

Bill Them spoke on the financial situation with the fire department. He stated the discrepancy in the balance would be dealt with by withholding payments until the overpayment is canceled. Mr. Them went on to address whether or not the township should withhold the tax collector's percentage from the Fire Tax. Bill Them moved and Gary Foster seconded to not withhold the 10%. 3 Yeas A donation to the fire company was then discussed. Jon Kulick moved and Bill Them seconded to donate \$10,000.00 from the Act 13 fund. 3 Yeas

The Panda pipeline was moved forward.

Stiffler McGraw provided an overview of the township's previous interest in building new office spaces. They requested direction from the supervisors on how they were to proceed. It was a

consensus of opinion that the Supervisors wanted to mull it all over before speaking further on the issue.

Wysox citizen Larry Williams gave a rousing dissertation on his views regarding flooding in Wysox. Following his talk, the supervisors entered into discussions about how they might proceed.

NEW BUSINESS

Citizen Bob Martin brought a proposal to the Supervisors which outlined his desire to keep up the Pond Hill Cemetery. The Supervisors were thankful for his presentation but deferred to act on it pending time to gather information.

Both Jon Kulick and William Them speculated they would attend the Norther Tier Regional Planning & Development Commission's Annual Meeting. Each indicated they would have to review their calenders.

OLD BUSINESS

Solicitor Foster presented the Per Capita resolution. Jon Kulick moved and Bill them seconded.

3 Yeas

Jon Kulick read a letter sent in by Wysox resident Kevin Cory. It detailed Mr. Cory's thoughts on speed limits.

As there was no further business, the meeting was adjourned at 8:20 PM.

WYSOX TOWNSHIP
MINUTES OF THE MEETING
May 7, 2015

Chairman Kulick called the meeting to order at 6:58 PM.

Present at the meeting were Supervisors Jon Kulick, William Them (via Skype) and Gary Foster, Solicitor Jonathan Foster, Secretary Kurt D. Lafy and Roadmaster Ralph Perry

The minutes of previous meetings were approved. Gary Foster moved, Them seconded. 3 Yeas.

There were 7 visitors present. Four of them spoke.

Tom Henson spoke on the sign ordinance that the Planning Board was ready to send up to the Supervisors. He questioned about enforcing the present and future sign ordinance.

Bob Northrop asked about property maintenance and if it was still being discussed. Chairman Kulick noted it was still on the table

Any Cowley questioned the enforcement of the sign ordinance, particularly election signs. Zoning Officer Lafy offered up an explanation of the process.

Sonny Warburton talked about property maintenance and asked whether or not there was to be a spring clean-up.

Roadmaster Perry offered up his report. As well, he reported on New Business 4. and noted that, due to having new employees, entering into the County program was not necessary at this time. Also mentioned was providing coverage for the regularly scheduled May 23 recycling day. Perry noted he could supply the manpower.

Zoning Officer Lafy provided his report.

There was nothing from the Fire Department.

There was nothing from the EMC

Solicitor Foster provided his report. He noted that there was no movement on Old Business 2, the Panda Energy project. Also, he broached the subject about passing the Auditor resolution, whereby the Township would choose to hire a CPA. Bill Them moved, Kulick seconded. 3 Yeas As the ways was cleared to hire a CPA firm, Them moved, Kulick seconded to hire Lochen and Chase. 3 Yeas. Lastly, Solicitor Foster touched on abandoning township road number 620. He outlined two different methods. The matter was moved forward.

As Solicitor Foster had spoken of Pond Hill Cemetery, Chairman Kulick diverged from the agenda and allowed Mr. Martin to speak on Old Business #4, Pond Hill Cemetery. Solicitor Foster requested Secretary Lafy supply him with the court order revolving around Pond Hill Cemetery. Mr. Martin's proposal to care for and rehabilitate the cemetery for \$3000.00 was then voted upon. 3 Yeas after Them moved and Kulick seconded.

William Them provided a treasurer's report.

OLD BUSINESS

The Zoning Officer's position was forwarded to the next meeting.

As there was nothing new to report on a new building, it was forwarded to the next meeting.

William Them spoke on the financial discrepancy between the township and the fire department. As the township had overpaid them, it had been agreed to discontinue payments to the fire department until the accounts are in balance.

NEW BUSINESS

Jon Kulick moved and Gary Foster seconded to have both Supervisor Them and Secretary Lafy attend the Sunshine Law Seminar. 3 Yeas

Hiring the same contractors to do mowing for the township again this year was favorably voted

upon. 3 Yeas after Kulick moved and Them seconded.

The spring clean-up date was set for May 23.

Them spoke about Codifying the Township codes. After a informational discussion, Them moved and Kulick seconded to hire General Code. 3 Yeas

As the audit for 2012 was not officially complete, this item was carried over to the next meeting.

Secretary Lafy provided information about a negotiation he had entered into with Comcast Cable for service to the township building. The costs savings would total \$3600.00 over a three year contract. Kulick moved to accept and Them seconded. 3 Yeas

A contract from the Dirt & Gravel Roads Program was available. Kulick moved and Foster seconded to enter into the agreement. 3 yeas.

Solicitor Foster indicated he wished for the Supervisors to hold an executive session due to possible litigation. Chairman Kulick granted the request. Afterward, the meeting was reconvened.

Citizen Dave Polchic asked about the process required to install a small fish pond on his property. Zoning Officer Lafy indicated all he needed to do was to apply for a Site Work permit.

As there was no further business, the meeting was adjourned at 8:41 PM.

WYSOX TOWNSHIP
MINUTES OF THE SPECIAL MEETING
May 26,2015

Chairman Kulick called the meeting to order at 12:01 PM.

Present at the meeting were Supervisors Jon Kulick and William Them.

This being a special meeting, no previous minutes were approved.

There was one visitor present, James Lowenstein.

A clean up day was scheduled for June 27, 2015 from 9AM to 2 PM. The Road Master is to be notified and make plans to have workers there to facilitate the event.

William Them moved that the Township adopt and sign this Resolution which states that the Township authorizes the use of excess money in the General Fund for the hiring of a part time zoning officer for the remainder of 2015. The amount authorized is not to exceed \$15,000 for the remainder of 2015. Kulick seconded. 2 Yeas.

William Them moved for the Township to hire Jack Dillman as a part time zoning officer for WysoxTownship to replace the current zoning officer, Kurt D. Lafy, for the remainder of 2015. The motion included that the compensation will be \$15 per hour for the part time zoning officer position and that the Township reimburse the zoning officer for mileage and expenses and that there will be a 90 day probationary period for Mr. Dillman. Kulick seconded. 2 Yeas.

William Them moved that the Township accept the resignation of Kurt D. Lafy as an employee of the Township effective June 1, 2015. Included in the motions was that for any training provided by Mr. Lafy on or after June 1, 2015 that he be hired and paid as a part time temporary employee at a rate of \$20 per hour. All training hours will need to be approved in advance by the Chairman of the Board of Supervisors. Kulick Seconded. 2 Yeas.

William Them moved that the Township place an advertisement in the Daily Review to hire a Secretary for the Township for the remainder of 2015. Kulick seconded. 2 Yeas.

There being no further business, the meeting was adjourned.

- 1) I move that the Township place an advertisement in the Daily Review to hire a Secretary for the Township for the remainder of 2015.

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
June 4, 2015

Chairman Kulick called the meeting to order at 6:59 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, and Gary Foster, and Roadmaster Ralph Perry.

The minutes of the meetings held on May 7, 2015 and May 26, 2015 were approved.

Chairman Kulick read a statement addressing the resignation of Secretary Kurt Lafy. The statement thanked Mr. Lafy for his service and wished him well in his future endeavors.

Comments of the 10 visitors present were heard.

The Roadmaster gave his report.

There was no zoning officer report nor and emergency management coordinator report.

The solicitor gave his report.

The treasurer gave his report.

Under Old Business:

The supervisors discussed and reported that the 2012 audit was completed by Tom Thompson. Also, it was discussed that the 2013 and 2014 audits were presently being conducted by Lochen-Chase CPA in Tunkhannock and that they should be completed within 2 months.

The subject of the abandonment of Township Road 620 was discussed and reported that the solicitor was working on it.

The supervisors addressed the property maintenance issue and decided to conduct a special meeting seeking public input on property maintenance. The meeting was scheduled for June 25, 2015 at 7 PM at the township building. Advertisements for the meeting were authorized.

Under New Business:

A motion was made and the supervisors formally accepted the resignation of Jack Dillman as Zoning Officer. The vote was unanimous.

Chairman Kulick stated that the supervisors were looking to appoint a temporary zoning officer until a replacement can be hired. A special meeting may be called in the coming week.

Updates on Harmony Hill, Claverack Rd, and Dry Run Rd were given. It was reported that an \$80,000 grant for Low Volume Roads was obtained from The Bradford County Conservation Service (BCCS) for Harmony Hill. It was reported that the Claverack Rd project has been looked into with regard to using a

block system to build a wall and then complete the project from there. More will be coming about this project.

Supervisor Them moved and Kulick seconded that the Township request 50% of the funds from the grant from BCCS for the Dry Run Rd project. 3 Yeas. This project will be completed this year.

It was reported that a bid for road work for Claverack Rd north of Pond Hill Rd was advertised without a vote or authorization by the supervisors. Two bids were received. A motion was made and seconded that the bids be returned to the bidders unopened with a letter explaining the error in advertisement, also that the Supervisors would re-advertise the project later this year, when they have more than one project to get completed. 3 Yeas.

The spring clean up day was approved for June 27 from 9AM until 2 PM. It is to run concurrently with the recycling day which normally runs from 8AM to 11 AM. The Roadmaster will have road crew staff there to help with the project.

The Mark Powell easement was discussed. Somehow the signed easement has been misplaced. Chairman Kulick said that he would get it signed again and return it to the solicitor.

The supervisors upon motion made and seconded voted to instruct the solicitor to place the necessary advertising in order to rescind the mercantile ordinance at our July regular meeting. This ordinance was passed approximate 2 years ago. 3 Yeas.

The supervisors upon motion made and seconded voted to refund sign permit fees which were charged to political candidates during the May 2015 primary election season. 3 Yeas. It was noted that the solicitor was working on amendments to the existing ordinance with regard to political signage.

It was reported that the solicitor is still working on the traffic signal maintenance agreement at the Bradford Town Center.

The subject of Codification of Documents for the township was discussed and tabled until the next meeting.

Roadmaster Ralph Perry discussed the subject of the salt that was used during the past winter. He provided documentation to the Supervisors as to the content of the salt and its allowed use.

There being no further business, Chairman Kulick adjourned the meeting at 8:10 P.M.

WYSOX TOWNSHIP
MINUTES OF THE SPECIAL MEETING
June 10, 2015

Chairman Kulick called the meeting to order at 5:59 PM.

Present at the meeting were Supervisors Jon Kulick and William Them and Solicitor Jonathan Foster.

This being a special meeting, no previous minutes were approved.

There were five visitors present.

Comments from visitors present were heard.

Under new business:

There was a motion to pay bills which was approved.

A discussion about a temporary zoning officer, a temporary assistant zoning officer, and a temporary office assistant were held respectively.

After the discussion it was moved, seconded, and approved that Frank Hoffman of Schmiege Rd Wysox Township be appointed as the zoning officer for Wysox Township. The position is to be temporary until the Township can hire a new zoning officer. The part time position is to be compensated at a rate of \$20 per hour plus mileage. 2 Years.

It was also moved, seconded, and approved that Ralph Perry be appointed as an assistant zoning officer for Wysox Township. The position is to be temporary until the Township can hire a new zoning officer. Tmr. Perry will be compensated at the rate he currently receives as Roadmaster and the job will be performed in conjunction with the Roadmaster job on an as needed basis. 2 Years.

After the discussion it was moved, seconded, and approved that Julie Jennings of West Burlington be appointed as a part time office assistant for Wysox Township at a rate of \$20 per hour. The position is to be temporary until the Township can hire a new Secretary. The main function to be performed will be to assist in paying bills, paying the payroll, getting deposits ready, and performing Quickbook entries. 2 Years.

There being no further business before the board, the meeting was adjourned at 6:14 PM with the announcement that an executive session was going to follow the meeting.

William Them
Acting Secretary

WYSOX TOWNSHIP
MINUTES OF THE SPECIAL MEETING
June 25, 2015

Vice Chairman Them called the meeting to order at 7:01 PM.

Present at the meeting were Supervisors William Them and Gary Foster.

No previous minutes were approved since this was a special meeting.

There were over 40 visitors present.

The purpose of this meeting was to get feedback from the public with regard to a proposed maintenance ordinance being considered by Wysox Township.

Supervisor Them explained that each person would be asked to speak and that the comments should be limited to 3 to 5 minutes.

Solicitor Jonathan Foster started the meeting by explaining what a property maintenance ordinance is and he also gave examples of the 2012 International Property Maintenance Code as well as some local township property maintenance ordinances.

At this time, each visitor was given an opportunity to comment. Most people commented and opinions were both pro and con for adopting a maintenance ordinance.

Supervisor Them thanked all those who attended the meeting and stated that the Supervisors would consider all input.

There being no further business, the meeting was adjourned.

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
July 9, 2015

Chairman Kulick called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, and Gary Foster.

The minutes of the meetings held on June 4, 2015, June 10, 2015, and June 25, 2015 were approved.

Comments of the 3 visitors present were heard.

The Road Master report was read by William Them.

There was no emergency management coordinator report.

The solicitor gave his report.

The treasurer gave his report.

Under Old Business:

Supervisor Them reported that the 2013 and 2014 audits were presently being conducted by Lochen-Chase CPA in Tunkhannock and that they should be completed no later than the middle of August 2015.

The subject of the abandonment of Township Road 620 was discussed.

Chairman Kulick presented the signed Easement for Mark Powell to the solicitor.

The Supervisors discussed the codification of the township ordinances. He reported a quote of approximately \$15,000 from General Code for the same. The issue was tabled.

The Supervisors discussed the subject of a new building. Estimates from Stiffler McGraw were in the \$300,000 area. The issue was tabled.

Under New Business:

The Supervisors discussed the Harmony Hill Road project. It was, on motion made and seconded, approved that the Harmony Hill project be put to bid once the Bradford County Conservation District provides the specifications for the bid.

The Supervisors discussed the Dry run Road I project. It was, on motion made and seconded approved that the Harmony Hill project be put to bid once the Bradford County Conservation District provides the specifications for the bid.

The Supervisors discussed the Claverack Road project across from the Connors property. It was, on motion made and seconded, that the Dura Wall proposal be accepted and that the bid specifications for the project be completed so that it can go out to bid.

The Supervisors, on motion made and seconded, approved the rescission of the Mercantile License Ordinance 2013-2.

The subject of the railroad drainage issue was discussed. The Supervisors directed Jon Kulick to look into getting phone bids to complete the project.

The Supervisors discussed a Property Maintenance Ordinance. The Supervisors directed the Solicitor to work with the Planning Commission and ask the Planning Commission for its recommendations with regard to a possible Property Maintenance Ordinance.

The Supervisors announced that they were close to hiring a Township Secretary and that it would be discussed in the Executive session at the end of the meeting.

The Supervisors approved the Computer Stronghold agreement for the two office computers.

The Supervisors approved the purchase of Microsoft Office for each of the two office computers

The Supervisors authorized the payment of \$3500 to the Wysox EMT and noted that the expenditure was part of the 2015 approved budget.

The Supervisors discussed the leak in the roof at the Township Building and directed Chairman Kulick to look into phone bids for getting it repaired.

Some correspondence was discussed and the supervisors approved the bills which had been paid to date since the June 4 meeting.

The Supervisors went into an Executive session meeting.

After returning from the Executive session, the Supervisors on motion made and seconded approved the hiring of Samantha Dougal as the Township Secretary, subject to an acceptable background check, credit report, and the ability to be bonded. The salary is to be \$32,500 annually and is to be prorated for the remainder of the year. Samantha will start the job on July 27, 2015.

There being no further business, Chairman Kulick adjourned the meeting at 8:30 P.M.

William Them
Acting Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
August 6, 2015

Chairman Kulick called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, and Gary Foster.

The minutes of the meetings held on July 9, 2015 were approved.

Comments of the 7 visitors present were heard.

There was no emergency management coordinator report.

There was no solicitor report given as the solicitor was on vacation, however, a written report was provided to the Supervisors.

The treasurer gave his report.

Under Old Business:

Supervisor Them reported that the engineers for the Claverack Road project had met this morning and that the project was feasible. Mr. Them motioned to have Stiffler McGraw proceed with the engineering of the project. The motion was seconded and carried with 3 ayes.

It was also discussed that the road master thought that he could do the project with township employees to save money. Supervisor Foster brought up the issue of liability and it was decided to seek the opinion of the Solicitor for his advice. That part of the discussion was then tabled until further information is gathered.

Under New Business:

The Supervisors voted to add the Secretary, Samantha Dougal, as a signatory on all township accounts and to also get her bonded.

The Supervisors voted to renew the term of Victor Franklin on the Wysox Township Planning Commission until 5/1/2020.

The Supervisors approved the granting of an easement to Panda for the extension of sewer and water lines. It was announced that the \$15,000 to be received from Panda will be used to improve the boat launch area with a soccer field and possibly a second pavilion. The agreement was signed and delivered to the Panda representative who attended the meeting.

The Supervisors voted to purchase the Laserfiche Program from General Code and a Kyocera Copier/Printer/Scanner. Both will be purchased under the CoStars program. The cost of the Laserfiche Program is \$6,377.05 and the Printer is \$5,112.00 totaling \$11,489.05. The cost of these two items is to be taken from the Act 13 Capital Reserve account and moved to the General Fund for payment.

The Supervisors voted to increase the insurance coverage on the two traffic signals at the Bradford Towne Center and the intersection of Route 6 and Route 187 from \$72,800 to \$100,000 for each signal. They also voted to add the new traffic signal at the intersection of Route 6 and Craftmaster Road to the policy. It is to be insured at \$100,000. The Secretary was directed to get the coverage changed.

Chairman Kulick addressed the dust issues at Texas Specialty and stated that our Solicitor was looking into it.

Chairman Kulick addressed a verbal request for a refund from Chris Roof with regard to a 3 year old issue. Supervisor Them suggested that we contact Mr. Roof and have him send a written request for the same, so that its validity could be decided.

Bids were opened for the Dry Run Road project and were as follows:

- Insinger Excavating Inc. -- \$94,320.00
- R.A. Keiper Construction -- \$110,715.00
- Gerould Excavating, LLC -- \$153,000.00
- Solid Ground Services, Inc. -- \$162,126.00
- M.R. Dirt, Inc -- \$227,613.14

The Supervisors voted to award the bid to Insinger Excavating Inc who was the lowest bidder.

Bids were opened for the Claverack and Grimes Road project. The only bid received was from Vestal Asphalt and it was awarded to that company. It was in the amount of \$65,160.75.

Chairman Kulick discussed a water issue on Laning Creek Road and stated that our solicitor is going to advise us when he returns from vacation.

An update was given on the Fox Run damage issue to the traffic signal at the Bradford Towne Center. To date the check has not been received. The solicitor will be directed to re-contact Fox Run and get the issue resolved.

An update on Strickland Road was given by Chairman Kulick. He stated that some patching had occurred.

The Supervisors voted to advertise for bids for the second phase of the Dry Run Road project.

The Supervisors voted to approve a contract between the township and the Bradford County Conservation District for the Harmony Hill project. The Supervisors then voted to advertise for bids for the Harmony Hill project.

The Supervisors voted to approve the purchase of a welder for the shop in the amount of \$2,629.10 and to use funds from the Capital Reserve Account for Roads, Equipment, and Buildings to pay for the same.

The Supervisors voted to approve the purchase of a second monitor for the Secretary and she was directed to order the same.

Chairman Kulick discussed the issue of cleaning the office and noted that our new Secretary had volunteered to clean the office as needed. Chairman Kulick said that he would notify the current vendor and cancel their services.

Chairman Kulick discussed a complaint from a constituent with regard to the Pringle property in the township. The property is not mowed and there were concerns about rodents and snakes.

Supervisor Them discussed the payment for the leased trucks. The payment was made in January from the general fund, but it was supposed to have been funded by the Capital Reserve Account for Roads, Equipment, and Buildings. This was not done, and Supervisor Them stated that the money would be transferred sometime in August.

The Supervisors voted to approve the monthly bills.

There being no further business, Chairman Kulick adjourned the meeting at 8:10 P.M.

William Them
Acting Secretary

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
August 20, 2015

Chairman Kulick called the meeting to order at 5:00 PM.

Present at the meeting were Supervisors Jon Kulick and William Them and Secretary Samantha Dougal. This being a special meeting, no previous minutes were approved. There were no visitors present.

Under new business:

The Supervisors voted to accept the change order drafted by Greg Dibble with the PA Department of Transportation adding the seal coating of Strickland Road, Fair Ground Road, Susquehanna Street, Emory Road, and Pipher Lane to the contract with Vestal Asphalt for work being done on Claverack and Grimes Roads. Supervisor Them noted that Pipher Lane was misspelled on the change order and Greg Dibble had stated it was not an issue. It is also misspelled on our township map provided by the state. The cost, including \$900.00 for traffic control, is shown below:

- Total Amount of Original Contract: \$ 65,160.75
- Total Amount of Contract Added: \$ 42,964.50
- ❖ Revised Contract Amount: \$108,025.25

Supervisor Them made a motion to accept the change order adding the additional roadways and traffic control to the original contract. Supervisor Kulick seconded. 2 Yeas.

There being no further business, the meeting was adjourned at 5:02 PM

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
SEPTEMBER 3, 2015

Chairman Kulick called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, Secretary Samantha Dougal, and Solicitor Jonathan Foster.

The minutes of the regular meeting held on August 6, 2015 as well as the minutes for the special meeting held on August 20, 2015 were approved.

The comments of the 12 visitors present were heard.

- Victor Franklin questioned how far up Claverack Road the ditches were being cleaned. Road master Ralph Perry stated they were stopping where the dirt road meets the pavement.
- Diane Ward stated on Tuesday, August 25, 2015, at approximately 7:50AM, she saw a large sand cloud coming from the Texas Specialties yard in Wysox. She is concerned and would like someone to contact DEP. Chairman Kulick stated the township's hands are tied because we do not have a property maintenance ordinance in place yet and their facilities are on private property. Jonathan Foster was asked to contact PUC and DEP regarding the issue. Chairman Kulick suggested a letter be sent to Texas Specialties from the township.
- Bob Northrup asked where the property maintenance ordinance for the township stood. Chairman Kulick stated he is working on a 5-10 question survey to mail to residents to get further input. Victor Franklin offered to take in front of the planning commission for further action.
- Dr. Tom Henson from the Wysox Planning Commission asked about crosswalks being put on the newly paved Rte. 6 at the intersection of Rte. 187. Also stated PennDot painted the "stop" line coming off of Rte. 187 heading south too close to the intersection making it difficult for tractor-trailers to make the turn onto Rte. 187 north. Supervisor Them will speak with Jared McMicken about both issues.

The Emergency Management Coordinator gave his report.

The Solicitor gave his report.

The Treasurer gave his report.

Under Old Business:

New building:

- Eric Casanave from Stiffler McGraw presented an Architectural Services Proposal for the building addition. Supervisor Them stated that it would be discussed and a decision would be made whether to move forward or not at a later date.

Claverack Road:

- Discussed the specs of the retaining wall. Dura-Hold specs say the wall should be 15ft, the other engineer, CMT Labs, specs said the wall should be 30ft. The issue was tabled for further discussion.

Foster Law Office received a check from Fox Run Transport for the damages caused to the traffic light at the Bradford Towne Center in October 2014 in the amount of \$14,350.

Under New Business:

- Chairman Kulick stated that the township needed some type of debit/credit card to pay for background checks for prospective employees, fees for continuing education such as hotels, etc. Supervisor Them motioned that we go through C&N to obtain a debit/credit card associated with the general fund with a \$1,000 limit. Kulick seconded. 2 yeas.
- The supervisors discussed installing security cameras at the Wysox boat launch and using the money coming from PANDA along with the other improvements to the boat launch or applying for a grant to do so. No decision was made. Discussion will continue at a later meeting.
- The supervisors approved the variance and special exemption and signed for Public Sewerage Service for the proposed Tractor Supply coming to Wysox Township. The zoning hearing board had previously approved this, and it was awaiting signatures from supervisors
- Chairman Kulick addressed the property maintenance issues with Pringle Road. He spoke to the owners who stated they would not be doing anything to resolve the issue this year as they are both very ill. The issue was tabled until further notice.

- Bids were opened for the Low Volume Road project on Harmony Hill:
 - Insinger Excavating Inc. -- \$ 95,365.24
 - R.A. Keiper Construction -- \$101,275.00
 - Bristol Excavating - \$180,679.00
 - Solid Ground Services - \$189,500.00
 - Gerould Excavating, LLC -- \$215,880.00
 - M.R. Dirt, Inc. -- \$219,600.00

The Supervisors voted to award the bid to Insinger Excavating who was the lowest bidder. They motioned to accept, Kulick seconded. 2 years

- Bids were opened for the DSA Project on Dry Run Road
 - Insinger Excavating Inc. \$ 36,114.00
 - Bristol Excavating, Inc. \$ 37,882.00
 - Glenn O. Hawbaker \$ 71,500.00
 - Neal Lynn, Inc. \$ 406,218.83

The Supervisors voted to award the bid to Insinger Excavating who was the lowest bidder. They motioned to accept, Kulick seconded. 2 years.

- Road Master Ralph Perry asked to purchase radio's to make it possible for school buses to stay in contact with the township. Secretary will contact Towanda Area School District to see if the township is permitted to be on their frequency.
- Supervisor Them motioned to appoint Todd Maynard as Assistant Road Master. Kulick seconded. 2 years.
- James Lenox of the Municipal Authority submitted his resignation on August 25, 2015. Secretary to advertise in the newspaper to fill vacancy.
- Supervisor Them made a motion to adopt the PSATS UC Group Trust Ordinance. Kulick seconded. 2 years.
- The Supervisors discussed having the road crew clear debris from under the railroad tracks on Craftmaster Road, as well as lowering the sand bar. Road crew will start on both in the coming week.
- The Supervisors discussed advertising a bid letting to have trees trimmed throughout the township with monies from the liquid fuels fund. They motioned to advertise, Kulick seconded. 2 years.

- Supervisor Them mentioned the street sweeping of Route 6, but was not sure if the state allows townships to do so. Placed a call into Jared McMicken with PennDot and is awaiting a call back.
- Supervisor Them motioned to adopt PSATS Plan E from Aetna with a \$2,500 deductible as the township's benefit package. Kulick seconded. 2 years.
- The Supervisors discussed Drug and Alcohol testing for all township employees. The discussion was tabled until the Secretary is able to gather additional information.
- The Supervisors voted to approve a codification contract with General Code at \$14,907. Contract is to be paid with ACT 13 monies. Supervisor Them motioned to accept the contract. Kulick seconded. 2 years
- Frank Hoffmann, temporary acting zoning officer, resigned effective September 3, 2015. The Supervisors voted to appoint Jeremy Sluyter as temporary zoning officer effective September 3, 2015 at a rate of \$30.00 per hour plus mileage and accept Frank Hoffmann's resignation. Them motioned, Kulick seconded. 2 years.
- The Supervisors voted to advertise a Township Manager/Zoning Officer position. Jon Foster will be forwarding a complete job description to the secretary. Supervisor Them stated the township will be hiring a township manager/zoning officer to start at the first of the year. He motioned to advertise for the position effective January 1, 2016, Kulick seconded. 2 years. Part of the discussion included that the supervisors were going to direct a hiring committee to make recommendations as to who would be hired for this position. Supervisor Them also noted that Jon Kulick is interested in applying for this position, and that if successful, he would have to resign as supervisor.
- Supervisor Them motioned to pay all bills listed from 8/4/2015 through 9/2/2015. Chairman Kulick seconded. 2 years.

Samantha Dougal

Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
OCTOBER 1, 2015

Chairman Kulick called the meeting to order at 7:02 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, Gary Foster, Secretary Samantha Dougal, Solicitor Jonathan Foster, and Zoning Officer Jeremy Sluyter.

The minutes of the regular monthly meeting held on September 3, 2015 were approved.

The comments of the 4 visitors present were heard:

- Helen Mader voiced concern about the speed limit on route 187 north recently being changed from 45mph to 55 mph. She is very unhappy with this change and has lost her mailbox due to it being hit numerous times since the change. Supervisor Kulick said we will contact Penn Dot and request that a survey be conducted to see if they speed limit can be reduced. He said it would be a lengthy process. Supervisor Them motioned, Kulick seconded. 3 ayes.
- Stu Rosengrant addressed concern about the entrance/exit to the new Sheetz. He stated that there is no yield or stop sign at the "one way" exit/entrance location. Them to address with Greg Dibble.

The Road Master gave his report.

- Road Master Ralph Perry announced he is stepping down as road master due to health concerns and other personal reasons.

The Solicitor gave his report.

The Treasurer gave his report.

There was no one present to present the EMC report or the Fire Dept. report

Under Old Business:

Different locations were discussed for the new building versus building an addition onto the township building. No decision was made, discussion was tabled.

The roof at the township building is leaking in the shop. A new roof was discussed, but it was decided to just have it repaired for now. The secretary will look into contractors to repair.

The survey for the Claverack Road Project is complete. Eric Casanave forwarded to Dura-Sales (retaining wall manufacturer) so they are able to tell us how high the wall needs to be.

Supervisors are unsure whether the project will be completed this year or next. Discussion was tabled until Dura-Sales has completed their specifications for the wall.

Under New Business:

The Texas Specialties dust issue on the railroad is being handled by William Them. He has spoken to Don Vilello from DEP and they are working on it. DEP will get back to Bill with health concerns.

Cleaning under the car bridge on Craftmaster Road was discussed. Road Master Ralph Perry said the clearance is 50 feet on either side of the creek. He will confirm with Bradford County Conservation District and get something in writing before any work is started.

There were no bids received for the tree trimming project. Project will be rebid and advertised in The Daily Review, The Morning-Times, and The Star-Gazette.

Supervisor Them addressed the Township Manager and Zoning Officer job descriptions and a motion was made to add them to the personnel handbook. Kulick seconded. 3 ayes.

As per last month's meeting, the Planning Commission will interview candidates for the Township Manager/Zoning Officer position and make recommendations to the Board of Supervisors. The members of the Planning commission to do so will be Victor Franklin, Dr. Thomas Henson, and Kim Barnes.

The yearly allocation for the Fire Relief Fund was received and brought before the Supervisors for signatures. The Secretary will cut a check and mail to the Wysox Fire Relief Association Treasurer, Tanner Keeney.

A Right to Know Officer is needed for Wysox Township. Supervisor Them made a motion to appoint Samantha Dougal as the Right to Know Officer. Kulick seconded. 3 ayes.

With the stepping down of Ralph Perry, the Supervisors voted to appoint Todd Maynard as Road Master, and Ralph Perry as Assistant Road Master effective immediately. Kulick motioned. Them seconded. 3 ayes.

The Supervisors discussed changing the fee to \$1000.00 for a zoning hearing. It is currently \$750.00. Solicitor Foster relayed that the township cannot charge a citizen extra for attorney fees associated with the hearing. They can, however, charge administrative fees such as overtime that either the zoning officer or secretary has put in to the hearing, stenography, advertising costs, and other various costs listed in the Pennsylvania Municipalities Planning Code under Zoning. Solicitor Foster mentioned a Conditional Use Hearing. Wysox Township does not currently have a conditional use ordinance. It would have to be set by resolution. Solicitor Foster to write up resolution.

The Craftmaster Road traffic signal's 30 day period with Penn Dot has expired. Supervisor Them motioned to use Lecce Electric out of Williamsport, PA for all maintenance needs. They currently maintain the Route 6 and 187 traffic signal. Kulick seconded. 3 ayes.

The Supervisors discussed holding a special meeting to discuss the 2016 budget. It was decided that said meeting will be held on Thursday, October 15, 2015 at 5:00 PM at the Wysox Township Building. The secretary will advertise accordingly.

Supervisor Them motioned to purchase a soft cover International Property Maintenance Code book from PSATS for \$27.00 for the township to have on file. Kulick seconded. 3 ayes.

Chesapeake sent paperwork to the township to release our lease. It was suggested that we record the paperwork with the Register and Recorders office. The secretary will handle.

Supervisor Kulick mentioned a completion date and time for the railroad project. Road Master Todd Maynard will get pictures and find out exactly what needs to be done to complete the project. Assistant Road Master Ralph Perry addressed concerns about taking our equipment onto the Welles' property.

Supervisor Kulick spoke to Ian Ivanoff from PANDA about the \$15,000 check they are sending. Ian stated it had been mail, and we later found out that Tom Calaman has the check and will deliver it to Bill. It was discussed to research parks and recreation grants to go with the money from PANDA to spruce up the boat launch area.

Supervisor Them motioned to appoint Jon Kulick as assistant Emergency Management Coordinator. Kulick will contact Bob Lebo regarding this. Supervisor Foster seconded. 2 ayes.

Supervisor Them provided an update regarding the cross walks being painted at the intersection of route 187 and route 6. Them spoke to Greg Dibble with Penn Dot a while back and Greg is working on it. The Supervisors asked Jon Foster to draft an urgency letter addressed to Penn Dot.

Pringle Road is missing some curbing causing storm water run-off to pool in homeowners' yards. Supervisor Foster stated he did not think the township could repair because it would require us having to fix such issues for everyone. Solicitor Foster researched and found that we are able to repair. The road crew was asked to address the situation.

Supervisor Them motioned to purchase new meters for the fuel tank on the F250, as well as the bulk tank out back. Kulick seconded. 3 ayes.

Supervisor Them motioned to pay all bills from September 4, 2015 to September 30, 2015. Kulick seconded. 3 ayes.

The meeting was adjourned at 8:25 PM

Samantha Dougal
Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
October 15, 2015

Chairman Kulick called the meeting to order at 5:00 PM.

Present at the meeting were Supervisors Jon Kulick and William Them and Zoning Officer Jeremy Sluyter. This being a special meeting, no previous minutes were approved. There were 6 visitors present.

Under New Business:

Panda Liberties, LLC representatives Ian Ivanoff and Robert Rischer presented Wysox Township with a check for \$15,000 for the use of Right of Ways in the Township. This money will be used for improvements at the river access park.

No bids were received for the tree trimming project. Renting a boom lift was discussed to have township road crewmen complete the job. Discussion was tabled for the time being.

The Supervisors voted to purchase up to \$5,000 in stone as inventory and store at the Laning Creek site. Them motioned, Kulick seconded. 2 yeas.

The Supervisors voted to accept the quote from Laserfiche for \$2,300 for two additional days of off-site work to add property files remotely. Them motioned, Kulick seconded. 2 yeas.

The Supervisors instructed Solicitor Foster to advertise for the Township Manager Ordinance for the November meeting.

Dandy Mini Mart liquor license was discussed and tabled until further information is gathered.

The Supervisors spent the remainder of the meeting discussing the 2016 budget.

The meeting was adjourned at 7:13PM

Prepared by: Samantha Dougal, Wysox Township Secretary.

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
NOVEMBER 5, 2015

Chairman Kulick called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, Gary Foster, Solicitor Jonathan Foster, and Zoning Officer Jeremy Sluyter.

The minutes of the regular monthly meeting held on October 1, 2015 were approved.

The comments of the visitors present were heard.

The Road Master gave his report.

The Solicitor gave his report.

The Treasurer gave his report.

There was no one present to present the EMC report or the Fire Dept. report

Under Old Business:

- The Supervisors discussed the new building. Eric Casanave with Stiffler McGraw presented possible floor plans. Supervisor Them stated everything was preliminary and discussion was tabled.
- Plans to move forward with the Claverack Road bank stabilization project were put on hold until early spring 2016.
- The Texas Specialties dust issue is being handled and monitored by DEP.

Under New Business:

- The Supervisors expressed an urgency to Solicitor Foster about the Pond Hill Cemetery Association paperwork being completed.
- Supervisor Kulick discussed a tentative Snow and Ice Removal plan, Street Sign Maintenance plan, purchasing safety clothing for township employees, and a tentative safety policy for the township. All were tabled for further discussion.
- The Supervisors discussed the upcoming tree trimming project. Supervisor Kulick is getting quotes from prospective contractors. Tabled until further information is gathered.
- The Supervisors voted to approve the invoice from Dura-Sales for the retaining wall for Claverack Road. Them motioned, Kulick seconded. 3 yeas.
- The Supervisors voted to pay Ralph Perry for the use of his personal equipment. Them motioned to pay, Kulick seconded. 3 yeas.

- 33 hours at \$50/hour for snow removal
- 24 hours at \$25/hour for welding services

- Extending the signal maintenance plan provided by Lecce Electric for the traffic signal at the intersection of route 187 and route 6 was discussed and tabled until further information is gathered.
- Supervisors voted to pay PSATS dues for 2016. Them motioned, Kulick seconded. 3 yeas.
- Road Master Todd Maynard will be taking over recycling day until further notice. The Boy Scouts were done as of October. The Township will offer community service hours to 2 individuals to help Todd.
- The Supervisors voted to appoint Thomas C. Thompson to the Progress Authority Board. Them motioned, Kulick seconded. 3 yeas.
- The Supervisors voted to increase Todd's wage as Road Master to \$18.00/hr., retroactive back to 10/09/2015. Them motioned, Kulick seconded. 3 yeas.

Meeting adjourned at 8:35 PM

Respectfully,

Samantha Dougal
Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
December 3, 2015

Chairman Kulick called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors Jon Kulick, William Them, Gary Foster, Solicitor Jonathan Foster, and Secretary Samantha Dougal.

There were 10 visitors present

The minutes of the regular monthly meeting held on November 5, 2015 were approved.

The comments of the visitors present were heard.

- Diane Ward addressed concerns with the Supervisors voting against putting crosswalks at traffic signal intersection of Rt. 6 and Craftmaster Road. She stated she sees pedestrians crossing frequently and is afraid someone is going to get hit by a car. She asked the Supervisors to reconsider their vote.
- Bob Lebo notified the Supervisors that the green arrow on the traffic signal at the intersection of Rt. 6 and Rt. 187 for traffic turning eastbound from Rt. 187 south. Supervisor Them asked the Secretary to contact Penn Dot regarding issue.

The Road Master gave his report.

The Solicitor gave his report.

The Treasurer gave his report.

There was no one present to present the Fire Dept. report

Under Old Business:

- The Supervisors discussed the new building. Discussion was tabled until further notice.
- Plans to move forward with the Claverack Road bank stabilization project were put on hold until early spring 2016.

Under New Business:

- The Supervisors held a vote to decide the fate of the liquor license request for Dandy # 74. The vote was Supervisors William Them and Jon Kulick in favor and Supervisor Gary Foster was opposed. 2 yeas, 1 nay. Resolution 2015-10 was adopted.
- The Board reviewed proposals for tree trimming. The decision was tabled until Supervisors gather more information and thoroughly review all proposals.

- Incoming westbound traffic at Bradford Towne Center was discussed and thought to be dangerous. The Township wrote a letter to Penn dot asking for reflective dashes to be painted on the pavement directing traffic into the correct isle. The letter received in return advised against pavement markings and advised signage be installed instead. The Supervisors requested that Solicitor Foster look into painting the edges of the islands separating the isles. Tabled until further information is gathered.
- The proposed property maintenance questionnaire was tabled. The Planning Commission would like to discuss with Supervisors before anything is sent out.
- Comcast Cable Franchise Agreement tabled for further discussion.
- Supervisor Them moved to donate \$500.00 to the Towanda Public Library. Kulick seconded. 3 yeas.
- The Supervisors asked the Solicitor to prepare a draft for consideration for the input of documents into the Laserfiche system.
- The Supervisors would like to continue to have Joe Chilson mow the Mercur Hill Cemetery.
- The traffic signal at the Bradford Towne Plaza is not working correctly. Supervisor Kulick said he would contact Rosanne with the maintenance company about the issue.
- The Supervisors voted to approve the 2016 budgets, but found that the Township needs to advertise that they are available for public inspection 20 days before a meeting to approve can be held. Tabled until the special meeting at the end of the month.
- The checks written in November were approved. 3 yeas.

Meeting adjourned at 7:45 PM

Respectfully,

Samantha Dougal
Secretary

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
December 29, 2015

Chairman Kulick called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors Jon Kulick and William Them and Secretary Samantha Dougal.

This being a special meeting, no previous minutes were approved.

There was 1 visitors present.

Under New Business:

- Supervisor Them motioned to adopt the 2016 Budget for the General Fund and the State Funds. Kulick seconded, 2 yeas.
- Them motioned to contract Quality Tree Service to complete the tree trimming project in Wysox Township. The money used to pay for this project will come from the Capital Reserve account for Roads, Buildings, and Equipment. Ernest Pozzi with Quality Tree Service requested the following changes be made to the contract before signing:
 - Change the completion date to March 31, 2016
 - Increase the contracted amount to \$70,000 due to the Supervisors' request to remove all debris from the work sites.
- The Supervisors voted to approve a quote from Lecce Electric for the removal of the green arrow on the traffic light on the SR 187 north side and to install a generator connection switch in order to ready the traffic signal for power outages in the future. The total cost was quoted at \$2,150. Them motioned, Kulick seconded. 2 yeas.
- The Supervisors voted to approve a quote from Insinger Excavating to complete additional pipe installment and filling on Harmony Hill Road that was not included in the original contract. The quoted amount to complete this project was \$26,750. Them motioned, Kulick seconded. 2 yeas
- Installation of guide rails on Harmony Hill Road and Fall Run Road was discussed. Road Master Todd Maynard will research the cost. Discussion tabled until more information is gathered.
- The Supervisors discussed purchasing generators for the three traffic signals in within the township. Discussion was tabled until further notice.
- The Wysox EMS was discussed and tabled until Spring 2016.

Respectfully,

Samantha Dougal
Wysox Township Secretary