

WYSOX TOWNSHIP  
MINUTES OF THE 2016 REORGANIZATIONAL MEETING  
JANUARY 4, 2016

Chairman Kulick called the meeting to order at 9:00 AM followed by the Pledge of Allegiance and a Moment of Silence.

Present at the meeting were Supervisors William Them, Evan Barnes, and Jon Kulick, Solicitor Jonathan Foster Jr., and Secretary Samantha Dougal.

There were 2 visitors present

There were no minutes from approved from previous meetings

**SPECIAL ANNOUNCEMENTS:**

- Supervisor Jon D. Kulick submitted his resignation as a Wysox Township Supervisor at 9:01 AM on January 4, 2016.
  - Supervisor Them motioned to accept the resignation of Jon D. Kulick. Barnes seconded. 2 Yeas.
- Supervisor Evan Barnes motioned to elect William Them as Chairman. Them seconded. 2 Yeas
- Supervisor William Them motioned to elect Evan Barnes as Vice Chairman. Barnes seconded. 2 Yeas.

**ANNOUNCEMENTS:**

- The Wysox Township Board of Supervisors will hold their next regular meeting on Thursday, January 7, 2016.
- The Board of Supervisors will be advertising within the next few days and hope to fill the position within 15 days.

**APPOINTMENTS:**

- Motion to appoint Samantha R. Dougal as Secretary. Barnes motioned, Them seconded. 2 Yeas.
- Motion to appoint Samantha R. Dougal as Treasurer. Barnes motioned, Them seconded. 2 Yeas.
- Motion to appoint William Them as Assistant Treasurer. Barnes motioned. Them seconded. 2 Yeas
- Motion to appoint Todd Maynard as Road Master. Barnes motioned. Them seconded. 2 Yeas.

- Motion to appoint Jon Kulick as Township Manager. Barnes motioned. Them seconded. 2 Yeas.
- Motion to appoint Jon Kulick as Zoning Officer. Barnes motioned. Them seconded. 2 Yeas.
- Motion to appoint Foster Law Office as Township Solicitor. Barnes motioned. Them seconded. 2 Yeas.
- Motion to appoint Foster Law Office as Planning Board Solicitor. Barnes motioned. Them seconded. 2 Yeas.
- Motion to appoint Stiffler-McGraw as Township Engineer. Barnes motioned. Them seconded. 2 Yeas.
- Motion to appoint Lochen & Chase as CPA Auditing Firm. Barnes motioned. Them seconded. 2 Yeas.

**RESOLUTIONS AND MOTIONS:**

- Motion to adopt Resolution 2016-01 correcting the terms of the members on the Zoning Hearing Board:
  - Brooks Eldredge Martin      12/31/2016
  - Cherie Baker                      12/31/2017
  - James Isaac                        12/31/2018

Barnes motioned, Them seconded. 2 Yeas.

- Motion to adopt Resolution 2016-02 correcting the terms of members on the Wysox Township Municipal Authority:
  - Robert Williams                12/31/2016
  - Thomas Henson                 12/31/2017
  - William Them                    12/31/2018
  - James Isaac                      12/31/2019
  - Tina Pickett                      12/31/2020

Barnes motioned, Them seconded. 2 Yeas

- Motion to adopt Resolution 2016-03 correcting the terms of the members on the Wysox Township Planning Commission:
  - Thomas Henson                12/31/2016
  - Kim Barnes                        12/31/2017
  - Victor Franklin                 12/31/2018
  - Paul Shapiro                      12/31/2019
  - Evan Barnes                      12/31/2019

Barnes motioned, Them seconded. 2 Yeas

- Motion to adopt Resolution 2016-04 correcting the terms of the members on the Central Bradford Progress Authority:
  - Kim Barnes 12/31/2016
  - Joe Ritsko 12/31/2017
  - Dave Gordon 12/31/2018
  - Jon Kulick 12/31/2019
  - Thomas C. Thompson III 12/31/2020

Barnes motioned, Them seconded. 2 Yeas.

- Motion to adopt Resolution 2016-05 for the term of the member on the BOS Vacancy Board:
  - Thomas C. Thompson III 12/31/2016

Barnes motioned, Them seconded. 2 Yeas

- Motion to adopt Resolution 2016-06 correcting the terms of the alternates of the Zoning Hearing Board:
  - Glenn Dieffenbach 12/31/2017
  - Mark Kocan 12/31/2017

Barnes motioned, Them seconded. 2 Yeas.

- Motion to keep the millage rate of 3.5 Mil for 2016 the same as 2015
  - General 3.00 Mill
  - Fire 0.50 Mill

Barnes motioned, Them seconded. 2 Yeas.

- Motion to approve the following depositories for Wysox Township funds for 2016:
  - Citizens and Northern Bank
  - Peoples State Bank

Barnes motioned, Them seconded. 2 Yeas.

- Motion to adopt the 2016 Regular Meeting Schedule. All meetings at 7:00PM.
  - January 7, February 4, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, December 1.

Barnes motioned, Them seconded. 2 Yeas.

- Motion to adopt the 2016 IRS mileage rate of \$0.54. Barnes motioned, Them seconded. 2 Yeas.

**EMPLOYEE COMPENSATION:**

- Motion to approve Todd Maynard's pay rate at \$18.00 per hour without health benefits and vacation set at 10 days. Barnes motioned. Them seconded. 2 Yeas
- Motion to approve Robert Brown's pay rate at \$17.50 per hour. Barnes motioned. Them seconded. 2 Yeas.
- Motion to approve Ralph Perry's pay rate at \$18.00 per hour. Barnes motioned. Them seconded. 2 Yeas.
- Motion to approve Samantha Dougal's pay rate at \$35,000 per year without health benefits and vacation set at 5 days. Barnes motioned. Them seconded. 2 Yeas.
- Motion to approve Jon Kulick's pay rate at \$40,000 per year without health benefits and vacation set at 10 days. Barnes motioned. Them seconded. 2 Yeas.

**SUPERVISOR COMMENTS:**

- Motion to approve advertising for vacant position as Township Supervisor. Barnes motioned. Them seconded. 2 Yeas.

Meeting adjourned at 9:25 AM

Respectfully,

Samantha Dougal  
Wysox Township Supervisor

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
January 7, 2016

Chairman Them called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors William Them and Evan Barnes; Township Manager/Zoning Officer Jon Kulick; Solicitor Jonathan Foster Jr., and Secretary Samantha Dougal.

There were 7 visitors present

The minutes of the previous meetings held on December 3, 2015, December 29, 2015 and the Reorganizational meeting on January 4, 2016 were approved.

The Township Manager/Zoning Officer gave his report

The Road Master gave his report.

The Solicitor gave his report.

The Treasurer gave her report.

Ray McGuire gave the Fire Dept. report

**Under Old Business:**

- Discussion regarding the new building was tabled until further notice.
- The Supervisors discussed applying for a grant through BCCD for the repairs on Claverack Road and would like to bid it out in the spring. Discussion was tabled for now.

**Under New Business:**

- The Supervisors went over the proposed Property Maintenance Questionnaire that the Planning Commission recommended. Barnes motioned to approve and mail a questionnaire to each township resident as well as create a corresponding survey to make available to residents on the website. Them seconded. 2 Yeas.
- Township Manager Jon Kulick presented purchasing business cards for himself as well as the Secretary and a Township cell phone. Them tabled until more information is gathered.
- Motion made to set the Township Manager's spending limit at \$500.00 per item. Barnes motioned, Them seconded. 2 Yeas.
- Secretary Samantha Dougal presented information to the Supervisors regarding adding a third phone line in the office at a rate of \$39.95 per month with a one-time activation fee of \$29.95. Barnes motioned to add third phone line, Them seconded. 2 Yeas.

- The Supervisors discussed purchasing a new computer for the Secretary. Barnes motioned to approve up to \$1300.00 to purchase a new computer. Them seconded. 2 Yeas.
- The Supervisors discussed donating money from the Act 13 account to the Wysox Fire Company to aid in replacing one of their trucks. Barnes motioned to donate \$100,000 from the Act 13 Fund to the Wysox Fire Company toward the purchase of a truck. Them seconded. 2 Yeas.
- Wysox EMS and the Bradford County Communications Center discussion was tabled until spring.
- Motion to create Wysox Township Facebook page. Barnes motioned, Them seconded. 2 Yeas.
- Motion to adopt the 2016 Bradford County Emergency Management Plan. Barnes motioned, Them seconded. 2 Yeas.
- Motion to accept the Stiffler-McGraw contract for engineering for 2016. Barnes motioned, Them seconded. 2 Yeas.
- Motion to approve up to 4 individuals to send to PSATS New Supervisors Bootcamp on January 30 and February 6 in Towanda. Barnes motioned to send himself and Jon Kulick. Them seconded. 2 Yeas.
- Motion to accept the Lochen and Chase engagement letter for the 2015 audit for \$4,500. Barnes motioned, Them seconded. 2 Yeas.

Meeting was adjourned at 8:06PM

Respectfully,

Samantha Dougal  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
February 1, 2016

Chairman Them called the meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them and Evan Barnes, and Township Manager Jon Kulick.

This being a special meeting, no previous minutes were approved.

There were 6 visitors present.

Under New Business:

- Supervisor Evan Barnes motioned to appoint Anne Cowling to replace Jon Kulick as Supervisor. Supervisor Them seconded. 2 Yeas.

The meeting was adjourned at 5:05PM.

Respectfully,

Samantha Dougal  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
FEBRUARY 4, 2016

Chairman Them called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick; Solicitor Jonathan Foster Jr., and Secretary Samantha Dougal.

There were 7 visitors present

The minutes of the previous meetings held on January 7 and February 1 were approved.

The Township Manager/Zoning Officer gave his report

The Road Master gave his report.

The Solicitor gave his report.

The Treasurer gave her report.

No one was present to give the Fire Department report.

**Under Old Business:**

- Discussion regarding the new building was tabled until further notice.
- The Supervisors discussed applying for a grant through BCCD for the repairs on Claverack Road and would like to bid it out in the spring. Discussion was tabled for now.
- The Supervisors discussed purchasing a generator to have at the Township Building. Discussion was tabled until more information is gathered.

**Under New Business:**

- Barnes motioned to approve and move forward with the Dry Run Creek project and trading hours with Rome Township to complete. Cowling seconded. 3 Yeas.
- Barnes motioned to ratify the purchase of the pressure washer. Cowling seconded, 3 Yeas.
- The Supervisors discussed purchasing clothing and boots for road employees. Discussion tabled until further information is gathered.
- Barnes motioned to adopt Resolution 2016-02 giving the Township Manager his spending limits for emergencies.
- The Supervisors discussed purchasing a new truck for the Township to eliminate the use of personal vehicles. Barnes requested two months of mileage reports before making a decision. Discussion tabled until that information is gathered.



- Roof quotes were discussed and tabled until more information on quotes is gathered.
- The sale of an old plow was discussed will be advertised for sale based on the resolution provided by Jonathan Foster.
- The discussions regarding insurance quotes and the BCC Inmate Program were both tabled until further notice.
- Supervisor Them motioned to appoint Jon Kulick as Wysox Township's Flood Plan Administrator. Barnes seconded. 3 Yeas.
- Supervisor Barnes motioned to approve the purchase of a Township cell phone with contract. Them seconded. 3 Yeas.
- Supervisor Barnes motioned to approve Lochen and Chase audit invoice for 2013 and 2014 for \$11,500. Then seconded. 3 Yeas.
- Supervisor Cowling motioned to pay the Wysox Volunteer Fire Company \$7032.70 for 2015 Fire Tax. Barnes seconded. 3 Yeas.
- Clean up day(s) were discussed and tabled until the March 2016 meeting.
- Purchasing a mower and trailer was discussed and tabled until further information is gathered.
- Barnes motioned to authorize Jonathan Foster to research revisioning and/or rewriting current zoning ordinances. Them seconded. 3 Yeas.

Meeting was adjourned at 9:10PM

Respectfully,

Samantha Dougal  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
MARCH 3, 2016

Chairman Them called the meeting to order at 7:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, and Secretary Samantha Dougal.

There were 7 visitors present

The minutes of the previous meetings held on February 4, 2016 were approved.

The Township Manager/Zoning Officer gave his report

The Road Master gave his report.

There was no Solicitor present to give his report.

The Treasurer gave her report.

No one was present to give the Fire Department report.

**Under Old Business:**

- The new township building project was discussed and put on hold again until more discussion about the Wysox EMS takes place.
- Claverack Road was discussed with reference to fixing the trouble area. Jon Kulick is working on a grant through Dirt and Gravel Roads. Tabled until further information is gathered.
- The discussion regarding quotes to replace the roof on the Township Building was tabled until Kulick hears back from our engineer.
- The Supervisors debated on purchasing a new truck for the Township Manager to utilize for business related errands. It was decided for now not to purchase new, but have the Township Manager use the F-250 (Truck 3) for this purpose.
- The pressure washer and tar heating machine are already listed for sale on Municibid. The plow and copier will be added next week.

**Under New Business:**

- Insinger Excavating agreed to repair the trouble areas on Harmony Hill Road for \$500.00 via verbal contract with Jon Kulick.
- A motion was made to hold Township wide clean-up days on April 16, 2016 and October 15, 2016 from 9:00AM to 3:00PM at the Wysox Township Building. Cowling seconded. 3 Yeas.

- The Supervisors were presented with a request for a clothing allowance for full-time road crew employees and an allowance for professional shirts for Township Manager and Secretary. Discussion was tabled until further information is gathered.
- Kulick presented the Supervisors with upcoming training opportunities for himself as well as Todd and Samantha. Discussion was tabled until next meeting.
- The Comcast cable franchise agreement was presented to the Supervisors for review. Kulick researched obtaining a channel for township news. The Supervisors were also notified that the Township is a service center. Supervisor Them asked that the Township be removed as the service center and to have Solicitor Foster look over the agreement before anything is signed.
- Purchasing or leasing a storage shed to put on site at the Township Building was addressed. The Supervisors requested pricing on leasing a 10x20 shed delivered. Tabled until further information is gathered.
- Pipe cleaning under Township roads was tabled until Supervisor Barnes is able to put together a schedule with the Road Master.
- Barnes motioned to rent a screener from Crane in Athens, PA for 40 hours. Cowling seconded. 3 Yeas.
- The Supervisors asked Jon Kulick to draft a form combining Change of Use and the Use permit into an Occupancy permit.
- The Supervisors asked that a resolution be drawn up for vacating abandoned road. Discussion tabled until further information is gathered.
- A motion was made to pay all bills for the month of February 2016. Cowling seconded. 3 Yeas.

The meeting was adjourned at 7:26 PM

Respectfully,

Samantha Dougal  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
APRIL 7, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick.

There were 8 visitors present

The minutes of the previous meetings held on March 3, 2016 and March 17, 2016 were approved.

The Township Manager/Zoning Officer gave his report

The Road Master gave his report.

There was no Solicitor present to give his report.

The Treasurer gave her report.

Ray McGuire gave the Fire Department report.

**Under Old Business:**

- The new building/Wysox EMS discussion was tabled until a later date.
- Township Manager Jon Kulick has been actively working with the Bradford County Conservation District to obtain a grant for the Claverack Road project. It is in process and we are waiting until mid-May to see if we are awarded before moving forward.
- Roof quotes were discussed with Eric Casanave from Stiffler McGraw. Supervisor Them inquired as to if the roof on the township building should be an engineered project and Eric believes that it should. Only one quote was received and the Supervisors decided to table until more quotes were obtained.
- Items that sold on Municibid were read for residents to hear.
- The Supervisors discussed a clothing and boot allowance for fulltime township employees. Barnes worked with Secretary, Samantha, to draft a form for the Supervisors to vote on with allowable amounts. Discussion was tabled until the Supervisors are able to review a catalog and a proposal can be drafted.
- Supervisor Barnes motioned to reimburse Road Master Todd Maynard \$219.99 for the boots he purchased for work in November of 2015. Cowling seconded. 3 Yeas.
- The cable franchise agreement with Comcast was discussed and tabled due to Solicitor Foster not being present at the meeting.

- Kulick requested approval from the Supervisors to attend a training course through Penn State. The total cost for the six-week program is \$2,600. All three Supervisors opposed.
- Road Master Todd Maynard addressed pipe cleaning with the Wysox Fire Department and noted that they are waiting for it to get warmer before tackling pipes.
- Solicitor Foster is working on an ordinance on vacating the abandoned road off of Old Saw Mill Rd. Discussion was tabled until Kulick can speak to Foster.

### **Under New Business:**

- Steve Sumner was in attendance from Gannon Insurance to present quotes for the Township liability, property, and workers compensation insurance. Decision was tabled until Supervisor Them can compare Gannon's policy to our current H.A. Thompson policy.
- Matt Tavani was in attendance to discuss the Township working with the Red Cross to get free smoke detectors into as many homes as possible in Wysox Township. The exact date is TBD. Gannon and the Red Cross are asking for any promotion that Wysox can offer. Discussion was tabled until Gannon provides more information.
- The Supervisors discussed the Humane Society Agreement. The agreement states that Wysox Township agrees to make a donation of \$370.23 in order for the township to receive Humane Society services in dealing with stray animals. Them motioned to accept the agreement, Barnes seconded. 3 Yeas.
- The Supervisors agreed that a storage shed for documents is necessary. Cowling motioned to approve Township Manager Jon Kulick to purchase a 10x20 shed at his discretion with a maximum cost of \$2,831. Barnes seconded. 3 Yeas.
- The Supervisors discussed the Change of Use/Occupancy form and asked Solicitor Foster to review before any decisions were made.
- Barnes motioned to donate \$2,212.50 to Towanda Borough for the Bike Trail feasibility study. Them seconded. 3 Yeas.
- Kulick asked for approval to hire a part-time employee for the road crew. The Area Agency on Aging 55 and over program was discussed and tabled until more information is gathered.
- Mowing bids were discussed and it was discovered that Kulick had forgotten to include the Red Rock Road overlook in the quotes. The Supervisors decided to table until it was added.
- Mowing and maintenance of Pond Hill Cemetery was brought up. The Supervisors decided to table for now.
- The Supervisors voted to appoint Savannah Gardner as the JELD-WEN representative on the Progress Authority with a term expiring 12/31/2017. She is replacing Joe Ritsko. Barnes motioned, Them seconded. 3 Yeas.

- The tennis courts in Wysox Township behind the fire hall are deteriorating and in rough shape. It was decided that the township would entertain proposals for repairs. Discussion was tabled until further information is gathered.
- They motioned to approve and sign off on the checks written for the month of March 2016. Barnes seconded. 3 Yeas.

The meeting was adjourned at 7:31 PM

Respectfully,

Samantha Dougal  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
April 12, 2016

Chairman Them called the meeting to order at 9:00am.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager Jon Kulick and Secretary Samantha Dougal.

This being a special meeting, no previous minutes were approved.

There were 3 visitors present.

Under New Business:

- Rev. Robert Martin (representing the Pond Hill Cemetery Association) presented a proposal to the supervisors asking for another year of support from the township for the Pond Hill Cemetery. He asked for the same donation as 2015 of \$3,000. Doreen Dubois will remain the primary caretaker. Barnes motioned to donate \$3,000 to the Pond Hill Cemetery Association, Them seconded. 3 Yeas.
- The Supervisors entertained quotes for the townships property and liability policies that expire on 4/17/2016. They are as follows:
  - Gannon Insurance:       \$ 9,797.00
  - H.A. Thompson:         \$11,138.00

Barnes motioned to accept the quote from Gannon Insurance. Them seconded. 3 Yeas.

- Supervisor Them motioned to change the townships workers compensation insurance agency from H.A. Thompson to Gannon Insurance Agency. Barnes seconded, 3 Yeas.
- The Supervisors discussed the proposed clothing docket. Discussion was tabled until the Supervisors review the information provided.
- The Supervisors voted to rescind the motion made at the regular meeting on April 7, 2016 to vacate the abandoned road off of Old Saw Mill Rd. Them motioned, Barnes seconded. 3 Yeas.
- A motion was made to put a “No Winter Maintenance” sign on the abandoned road. Barnes motioned, Them seconded. 3 Yeas.
- The Supervisors entertained bids for the 2016 mowing season for the township building, overlook, overlook sign, and boat launch. Township Manager Jon Kulick was instructed by the Supervisors to accept the lowest qualified bid. The bids were as follows:
  - M.R. Dirt -                     \$175.00 per mowing
  - Wheelers Greenhouse -       \$189.00 per mowing
  - Mac’s -                         \$222.00 per mowing
  - Soper’s Lawn Care -         \$240.00 per mowing
  - James Lewis -                 \$150.00 per mowing

The meeting was adjourned at 9:59am.

Respectfully,

Samantha Dougal - Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
May 5, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick and Road Master Todd Maynard.

There were 8 visitors present: Victor Franklin, Brett Keeney, Stu Rosengrant, Bob Lebo, and Dr. Tom Henson.

The minutes of the previous meetings held on April 7, 2016 and April 12, 2016 were approved.

The Township Manager/Zoning Officer gave his report

The Road Master gave his report.

There was no Solicitor present to give his report.

The Treasurer gave her report.

Brett Keeney gave the Fire Department report.

**Under Old Business:**

- The existing sign ordinance and new sign ordinance were discussed. The Planning Commission is working on a new sign ordinance.
- Solicitor Foster reviewed and made comments regarding the Comcast Franchise Agreement. Foster was instructed to call Comcast and address concerns. Signing was put on hold until they are addressed.
- Roof quotes were tabled until more information is received from Stiffler McGraw.
- The Supervisors voted on enacting a clothing docket for fulltime employees. As per the docket, fulltime employees may purchase clothing (seasonal shirts, jackets, etc.) up to \$300 per year. Clothing must have Wysox Township Logo on it. The Road Master may also use up to \$150 for the purchase of steel toed boots. Them motioned, Barnes seconded, 3 Yeas.
- Possible rehabilitation of the Tennis Courts behind the Fire Hall was discussed. The Supervisors would like to see repairs made for the good of the community. They advised Kulick to obtain phone quotes for the repairs. Discussion was tabled until the June 2016 meeting.
- Letters of support are being drafted to be sent to Verizon regarding the coverage issues within the county. The Supervisors would like Jon to make the public more aware, and add AT&T to the project.



**Under New Business:**

- Wysox EMS has gone partial paid per Victor Franklin. They have 1 full time and 3 part time employees that are on the clock from 6:00 am until 6:00 pm, Monday through Friday. Evenings and weekends, they will rely on volunteers, and if needed, will call in employees on per diem. They are looking to update their vehicles, and would like a donation from the Township in the future.
- Barnes motioned to allow Manager Jon Kulick to hire a part time road crew employee at \$13.50 an hour for seasonal work. Said employee cannot work over 30 hours per week. Them seconded. 3 Yeas.
- The Supervisors discussed a paving project on Hillside Drive from the Lake Road intersection to the Laning Creek Road intersection. Barnes motioned to advertise the project, Them seconded. 3 Yeas.
- Dry Run Road DSA (Driving Surface Aggregate) update – the Township is waiting to hear back from Bradford County Conservation District regarding the DSA application on Dry Run Rd.
- The Supervisors discussed obtaining specs for Harmony Hill Road. Kulick believes Costars can provide approved specs and amounts. Barnes motioned to repair the road either through Costars or bid it out once specs are received by Greg Dibble for a full depth reclamation and seal coat. Funds will come out of the Capital Reserve account. Them seconded, 3 Yeas.

The meeting was adjourned at 7:23 PM

Respectfully,

Samantha Dougal  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
June 9, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 10 visitors present: Victor Franklin, Brett Keeney, Stu Rosengrant, Bob Lebo, and Dr. Tom Henson.

The minutes of the previous meetings held on May 5, 2016. Ann Cowling requested a correction be made to the clothing. Motion for correction – 3 Yeas.

The Township Manager/Zoning Officer gave his report

The Road Master gave his report.

Solicitor gave his report.

The Treasurer gave report.

No one present from the Fire Department or EMS to give report.

**Under Old Business:**

- Possible rehabilitation of the Tennis Courts behind the Fire Hall was discussed. The Supervisors would like to find out more information in regard to cost and community use. Tabled until July 2016 meeting

**Under New Business:**

- Bid Opening for Hillside Drive Paving – Low bidder was Bishop Brothers. Approved 3 Yeas
  1. M. R. Dirt – 231507.10
  2. HRI – 184634.00
  3. Hawbaker – 151259.00
  4. Bishop Brothers – 140292.29
- Roof Bid for The Township Building was discussed. Two bids where turned in. Low bidder was Middendorf but was tabled until Jon can speak to Middendorf to see what all the bid included. Motion was made for Township Manager to approve the roof bid after talking with Middendorf. 3 Yeas
  1. Keystone Home Contracting – 18543.18
  2. Middendorf – 18505.00

- Motion was made to pay road work with Liquid Fuel Funds and the balance from roads and equipment – Bill & Even Yeas – Ann opposed
- Motion made to advertise for bid Dry Run Road DSA (Driving Surface Aggregate) 3 Yeas
- Motion made to accept resignation of Cheri Baker from Zoning Board. 3 Yeas. Motion made to approve Glenn Dieffenbach to finish Cheri's term 12/31/17 3 Yeas.
- Resolution – motion made to approve Resolution for Berkheimer 3 Yeas.
- June 28<sup>th</sup> Special meeting was announced.
- Eric Casanave spoke in regards to Claverack Road project. Eric is working on specs for the road repair. Discussion was tabled until June 28<sup>th</sup> Special Meeting.
- Eric Casanave also spoke on drainage pipes in the Township. Bill told Eric to make recommendations.
- Drainage problem at Bob Grimes residence. Todd Maynard spoke on work that would need to be done to fix the problem. Jonathon Foster spoke in regards to an easement that would need to be done. Discussion was tabled until June 28<sup>th</sup> Special Meeting
- Change of use ordinance – Motion was made to authorize Ordinance. 3 Yeas
- Jonathon Foster spoke in regards to how bills will be paid for the Township. He will draw up a letter in regards to customary bills being paid when they are due and other bills waiting for approval at the meeting.
- Checks written motion to approve and sign. 3 Yeas

The meeting was adjourned at 7:30 PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer

# ROAD MASTER'S REPORT

For the month of May 2016

## Roadwork:

1. Repaired ditch on Post Rd, seeded and hayed when finished.
2. Installed No Winter Maintenance sign on old Laning Creek Rd.
3. Filled holes with cold patch on Hollenback, old sawmill, Schmiegl, Glenn, Allen
4. Tree trimmers done with Fall Run & Harmony Hill. Only Dry Run, Hillside and Susquehanna St. are left to do.
5. Took 13 loads of millings to Harmony Hill project then used backhoe and leveled off.
6. Weed wacked both bridges (Fall Run & Glen) and retention pond on Lake Rd.
7. Weed wacked welcome to Meyersburg sign and put American flags out at all Welcome to Wysox Signs.
8. Had complaint on Dry Run dust control needed; put water in tank with calcium.
9. Heavy rain and wind took trees down on Glen Rd. and Fall Run across both lanes. Cut and removed before bus traffic.
10. Kulick received a call – a guy found 5 gal. jug of used motor oil under Wysox side of Towanda Bridge. Picked it up and took to Jack Williams Garage; they use it to heat garage.
11. Screened black top millings (Job complete)
12. Cut low limbs at boat launch access property.

## Shop and Equipment:

1. Installed a back rack on TK 3 (F250 pickup); it holds tools and strobe light as well as protects back window.
2. Washed trucks and backhoe.
3. Changed oil and checked fluids in backhoe and tractor.
4. Installed broom on tractor.

5. Installed water tank on Truck 4
6. Took plow & spreader off from Truck 1 and under cover.

**Office:**

1. Todd completed a thirteen hour program for dirt and gravel roads (Environmentally sensitive maintenance) that took place in Montrose.
2. Todd and Bob attended one call class (call before you dig) at the Wilkes Barre Arena.

**Future:**

1. More cold patch needed.
2. Started mowing roads back. Hillside, Claverack, Pond Hill are done so far.
3. Help with tree trimmers on Hillside for Flaggers.

# Township Manager/Zoning Officer Report

For meeting held June 9, 2016

## **Zoning Permits Issued:**

1. 2 Driveways permitted
2. 2 storage/garage permitted
3. 1 stone wall project permitted
4. 2 cell towers pending
5. Multiple sign permits pending
6. 4 out of Business (Natural Gas)
7. Signs were taken down
8. Permits for Tobacco world, Riverstone, and multiple other signs found.

## **Township Manager Business:**

1. Hired Clayton Aylesworth – part time on 5/20/16 - \$13.50/hr
2. Contacted Sue Johnson for Office Cleaning
3. Finished Road Chart and Cross Pipe Chart
4. Gravel Removal Permit obtained for Craftmaster Railroad Bridge
5. Talked to PennDot Exploring widening of RT #6 and 187
6. Zoning Hearing Board Approval of variance for Towanda Holidays (Bradford Town Plaza)
7. DCNR Grant for Boat Launch – Announce at end of June
8. Penndot – Greg Dibble Road Tour – PennDot is reluctant to open any drains due to people filling them in.
9. Laser Fische going smooth. Will be using storage unit this month if all goes well.
10. Road Chart attached with cross pipe estimate.



WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
June 28, 2016

Chairman Them called the meeting to order at 9:00 AM.

Present at the meeting were Supervisors William Them , Evan Barnes, and Ann Cowling and Township Manager Jon Kulick.

This being a special meeting, no previous minutes were approved.

There was 10 visitors present.

Under New Business:

- Dry Run Road Bid Opening:
  1. Insinger - \$32,422
  2. Bristol Excavation - \$53,092
  3. Glenn O. Hawbaker - \$84,370

Supervisors voted to approve Insinger pending solicitor's approval. 3 Yeas

- Harmony Hill Bid Opening:
  1. E.J. Breneman \$126,325.50 –Wysox; \$40,309.80-Rome Total \$166,635.30
  2. Midland Asphalt \$129,442.25-Wysox; \$38,519.10-Rome Total \$167,961.35
  3. Vestal Asphalt \$94,039.12-Wysox; \$29,397.08-Rome Total \$123,436.20

Supervisors voted to approve Vestal Asphalt pending solicitor's approval. 3 Yeas

- Township Building Roof - motion was made to have Engineer to redo and clarify bid specs and put out for sealed bids – tabled
- Claverack Road – Eric Casanave gave a presentation and discussion for Claverack Road. Approval to advertise for bid and bid opening to be July 21<sup>st</sup>, 2016 at 9AM. Funded from Reserve for Roads, Equipment and Building. 3 Yeas
- Change of Use Ordinance – Advertised by Jonathon Foster – Them motioned to adopt ordinance, Barnes 2<sup>nd</sup> motion. 3 Yeas
- Grimes Easement – will table until July meeting to allow more time for Supervisors to look at it.
- Quality Tree Service Payment. Job is complete, quality work, a little slow but still within time frame. Change Orders total \$6,583. Total owed to Quality Tree Service \$76,583 – Bill Motioned, Ann 2<sup>nd</sup>. – Discussion for fund to come from Reserve Roads, Equipment and Building. 3 Yeas

Meeting to be adjourned after Executive Meeting

Respectfully,

Sherry Jackson  
Wysox Township Secretary





WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
July 7, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present: Ray McGuire, Bob Lebo, and Dr. Tom Henson.

The minutes of the previous meetings held on June 9, 2016. Bill Them requested 3 correction be made to the Special Meeting Minutes of June 28, 2016. Motion for approval pending correction – 3 Ayes.

The Township Manager/Zoning Officer gave his report – Jon Kulick expressed a big thank you to Ethan Sexton and the Planning Commission for all their hard work on the Comprehensive Plan and helping to work on the Verizon issue.

The Road Master gave his report. Todd Maynard brought for discussion Rome Township and trading hours for mowing and grading. Supervisors leave it up to the Road Master to work with Rome Township on in kind hours.

Fire Department gave report.

EMS gave report. Lebo attending class on July 27<sup>th</sup>. Request for Township to purchase battery for his portable radio. Supervisors okayed for Township Manager to take care of.

Visitor Comments: Virginia Shapiro commented that the Nature Trail was not in good shape and should be maintained and upkeep done first before a new trail is started.

Solicitor gave his report. Setting up meeting with Jazz Sheets to discuss sign ordinance. Working on Easements for Claverack Road. Has made calls to Comcast but has not heard back yet. Comprehensive Plan; what day to adopt?

The Treasurer gave report. Township received \$165,946.67 from Act 13. It will be posted in July's report.

**Under Old Business:**

- No Old Business

**Under New Business:**

- Antiskid – discussion – need to bid out – will advertise for phone quotes per Township Manager's discretion.

- Tennis Court – Township Manager has a Company coming in to take a look at it. The company will take a look at it and determine what would need to be done to repair. Only in preliminary stages
- Township Roof – Them motioned approve to advertise for sealed bids – Evan 2<sup>nd</sup>. Them amended his motion to have Eric redo specs to include disposal of old roof. Them and Barnes Yeah and Cowling abstained. Will open bids at August 4<sup>th</sup> meeting
- Traffic Signal at Bradford Towne Plaza – backup auxiliary was discussed
- Pipe Cleaning was discussed – Barnes suggested digging out and adding big rocks for better drainage
- Comprehensive plan – to be discussed at Public meeting on August 4<sup>th</sup> meeting and scheduled for a vote for approval at the September meeting.
- Reminder of Claverack pre-bid meeting on July 12<sup>th</sup> and bid opening on July 21<sup>st</sup>.
- Bike Trail was discussed. Supervisors previously voted to give \$2,120 for the Trail. DCNR is requesting \$425 more. Tabled for the August 4th Agenda
- Checks written approved – Foster to come up with plan for paying bills. Need to transfer from Act 13 for General Code bill \$2,981.00 as previously voted.

The meeting was adjourned at 6:35 PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
July 21, 2016

Chairman Them called the meeting to order at 9:00 AM.

Present at the meeting were Supervisors William Them , Evan Barnes, and Ann Cowling and Township Manager Jon Kulick.

This being a special meeting, no previous minutes were approved.

There was 5 visitors present.

Under New Business:

- Claverack Road Bid Opening:
  1. Insinger - \$184,303.00
  2. S & A Construction - \$279,358
  3. Glenn O. Hawbaker - \$295,164

Barnes motioned to approve Insinger pending solicitor's approval. Ann 2<sup>nd</sup> motion. 3 Yeahs

Meeting to be adjourned at 9:11 AM

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
August 4, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 11 visitors present: Dan Johnson, Linda Soper, Robert Beers, Paul Hitchcock, Victor Franklin, Jim Isaac, James Lowenstein, Tony Ventello, Stu Rosengrant, Bev Beers

The minutes of the previous meetings held on July 7, 2016. Bill Them requested 2 corrections be made to the Regular Meeting Minutes. Motion for approval pending correction – 3 Ayes.

The Township Manager/Zoning Officer gave his report.

The Road Master gave his report.

Fire Department was not present to give a report.

EMS gave report. Jon Kulick spoke. Jon said that he and Bob Lebo came up with a rough draft for Wysox Emergency Backup Plan. Tabled to review for discussion and approval.

No Visitor Comments

Solicitor gave his report. Pond Hill Cemetery is all signed and returned and filed. Working on Sign Ordinance in place. Easements are done for Claverack. Requested a short Executive Session after the Regular Meeting.

The Treasurer gave report. Bill made note that after the Road Projects are done this year, the Total Accounts will be down to approximately 1.7 Million in Total.

**Under Old Business:**

- Verizon Updates – 150 to 170 Support Letters will be mailed out to Bradford County Offices in efforts to help with the coverage issues. A letter was mailed certified to Verizon already outlining the coverage issues.
- Beers Nature Preserve – The Township does not own. Jon called the Conservation – it is in need of repair – maybe can appeal to the community for help.
- DCNR Grant – It is still not known when the Grant will be awarded. Still in process.
- Tennis Courts – Township does not own. Jon Kulick met with a contractor out of Lititz Pa – The contractor feels it's unrepairable and he will give an estimate to build a new one. The concern is safety.

- Traffic Lights maintenance Agreement – Quote received from Lecce Electric. In discussion with the new owners of the Bradford Towne Plaza for them to take care of the Traffic Lights there. Contract for RT 6 and 187 traffic light to be signed and returned to Lecce.

### **Under New Business:**

- Comprehensive Plan – Open for discussion. Anne expressed what an outstanding job the Planning Commission did on putting it together. Anne had questions and concerns in regards to some of the language in the plan. Motion was made by Even to advertise Plan for Adoption at September 1<sup>st</sup> Meeting. Bill 2<sup>nd</sup> Motion. 3 Ayes
- Tony Ventello Spoke in Regards to Guthrie Bond. Needs Authorization for Resolution to refinance bond. No financial responsibility to the Township. Bill Motioned to approve. Evan 2<sup>nd</sup> Motion. 3 Ayes
- Roof Bid Opening – Evan Motioned to Award Keystone Home Contracting the Township Roof Bid for \$15,699 Pending Solicitor’s approval. Bill 2<sup>nd</sup> Motion. 3 Ayes
  1. Middendorf \$16,950.00
  2. Mac Builders \$22,970.00
  3. Keystone \$15,699.00
  4. Kurt Ritts \$18,500.00
  5. S & A Const. \$15,997.00
- Resolution for Bill Payment – Tabled to vote later
- Road Chart Review – Will schedule a meeting for Supervisors and Manager and Road Master to meet to gather information. Tabled for a later date
- Quotes for Mini Excavator – For Cross piping and ditch work – Discussion on renting an Excavator for \$2850/month versus purchasing one. Township will rent an Excavator at the Road Master’s discretion
- Anti-skid Quotes – Manager has made calls for Type I. It is Township Manager’s discretion to purchase what is needed.
- Pond Hill Cemetery – Discussed donations
- DCNR Feasibility Study – Township has given \$2100 already for Bike Trail. DCNR is looking for an Additional \$425 to go forward. Anne motioned to approve giving \$425 additional. Evan 2<sup>nd</sup> Motion. 3 Ayes
- PennDot Feasibility Study – Looking to make intersection bigger – Would like the Townships approval to do the Study only at this time. Bill Motioned to approve the Study. Evan 2<sup>nd</sup> the Motion. 2 Ayes - Anne Abstained
- Checks Written for the Month of July to be approved. 3 Ayes
- 2017 Budget discussed – Workshop set for September 8<sup>th</sup> at 5PM. Advertise on September 2<sup>nd</sup> for Public. Will put on Agenda for September 1<sup>st</sup> Meeting.
- Will have an Executive Meeting on August 23<sup>rd</sup> at 9AM at Township Building to Review Sherry Jackson, Secretary and Jon Kulick, Manager.

Went into Executive Meeting at 7:25.

Reopened Meeting at 8:15. Evan Barnes made a motion for Jonathan Foster to negotiate with Work Comp Personnel Issue and draft a liability form for Waiver of Injuries. Bill 2<sup>nd</sup> Motion. 3 Ayes.

Meeting adjourned at 8:45 PM.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
September 1, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 5 visitors present.

The minutes of the previous meetings held on August 4, 2016 were approved – 3 Ayes.

The Township Manager/Zoning Officer report. Posted on Website for review.

The Road Master report. Posted on Township Website for review.

Fire Department was not present to give a report.

EMS was not present to give a report

Visitor Comments: Gary Parks, President of Wysox EMS – requested a yearly donation of \$3,500 that he stated the Township has done in the past. Tabled for next Township Meeting on October 6, 2016. Gary Parks also requested the \$50 sign permit fee be waived. Township Solicitor okayed to waive the fee. Bill Them Motioned to approve, Evan Barnes 2<sup>nd</sup> motion. 3 Ayes.

Solicitor gave his report.

The Treasurer gave report. Bill made note that Earned Income Tax is on track with Budget. Requested Sherry to contact Berkheimer to get future projections.

**Under Old Business:**

No Old Business

**Under New Business:**

- Comprehensive Plan – Approval to Adopt Resolution 2016-13 Comprehensive Plan. Anne Cowling commented that she would like to review the Plan on a yearly basis. Evan motioned to approve. Anne 2<sup>nd</sup> motion. 3 Ayes
- Date of Budget Workshop was amended to September 15, 2016 at Wysox Township Building at 5PM. Approval to advertise was approved.
- Dry Run Road – Sealcoat first 900' to take care of the dust issue. Vestal Asphalt said that the cost will be less than \$6,000. Vestal Asphalt will do the sealcoat while they are



already at there. Money to pay for this will come from Reserve Account. Bill motioned to approve. Evan 2<sup>nd</sup> motion. 3 Ayes

- Harmony Hill – millings for low spots to improve the road. Ratify decision so as to not hold the project up. Had Vestal Asphalt bring 20 loads and do ditch lining. Cost is less than \$9,000 will be a change order to project. Bill motion to ratify decisions that day. Evan 2<sup>nd</sup> motion. 3 Ayes
- Checks Written for the Month of August approved. 3 Ayes

Meeting adjourned at 6:25 PM.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
October 6, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present. Gary Parks, Stu Rosengrant, Cain Chamberlain, Tom Henson, James Loewenstein, Bob Lebo

The minutes of the previous meetings held on September 1, 2016 were approved – 3 Ayes.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department report will be posted on Township Website for review.

EMS gave report – 49 calls – Response time an average of 2:03.

Visitor Comments: Tom Henson spoke in regards to looking for alternates in the future for the Planning Commission and a secretary that is not a member to take notes so there is not a conflict of interest. The Solicitor was not present to give his report.

The Treasurer gave a report. Bill made note that with all the road projects in progress that next month's bank balances will be lower.

**Under Old Business:**

No Old Business

**Under New Business:**

- \$3,500 Donation to EMS – approved to take from Act 13 – 3 Ayes.
- Resolution to give Road Master ability to approve Change Orders up to 15% - tabled
- Motion to allow Road Master to Approve Claverack Only Change Order up to 15% of Contract. Evan Motioned Bill 2<sup>nd</sup>. 3 Ayes
- Discussion led by Evan to spend up \$2,000 to have preliminary floor plans drawn up by Stiffler and McGraw for a new Township Building which could be located at the Wysox Fire Department Building. Evan motioned to get preliminary drawings/plans done by Stiffler and McGraw – Bill 2<sup>nd</sup> – Anne voted No – 2 Ayes & 1 Nay
- House Bill 1391 Resolution – Bill moved to adopt Resolution 2016-14 Evan seconded the motion. After a minor wording change, the motion passed with 3 Ayes

- Fire Company Auxiliary is in need of Volunteers – will put on website.
- Evan gave a Thank you to Bob Brown, Clayton Aylesworth, and Todd Maynard for all the work that they have been doing on the Pipe Project. 18 have been completed – goal is 20. Also a Thank you out to Jon Kulick for overseeing all the road projects. Hillside Paving, Harmony Hill, and Dry Run were all completed this month. Claverack is still in progress.
- Bob Lebo – Evacuation Plan – tabled for November meeting. Also discussed ISO classes to be compliant. Bob also is putting together an Emergency Preparedness Presentation.
- Checks Written for the Month of August approved. 3 Ayes

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
November 3, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 8 visitors present.

The minutes of the previous meetings held on October 6, 2016 were approved – 3 Ayes.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department gave report. 21 calls – New truck ordered – 2017 Budget to be presented at December meeting.

Emergency Management Coordinator Report – Not Present to give report

EMS gave report – 44 calls – Response time a little over a minute.

Solicitor Report – needs Executive Session after meeting to discuss litigation on the traffic light.

The Treasurer gave a report. Claverack Road Project still to come out of account balance.

Bill Them discussed that alternates are needed for the Planning Commission and that there may be a Planning Board Vacancy in the future. He also noted that an alternate is needed for the Zoning Hearing Board.

**Under Old Business:**

- Bill presented check to EMS for \$3,500 – donation
- Solicitor directed to amend the Road Master Change Order Resolution for the Roadmaster to approve a 10% Change Order with a monetary limit and bring it to the December meeting for approval.

**Under New Business:**

- Jon Kulick and Bob Lebo worked on Evacuation Plan – will prepare resolution for adoption - tabled

- Approval to advertise for proposed Budget. Bill motioned to approve advertising, Anne 2<sup>nd</sup>. 3 Ayes
- Evan presented a letter to request a change the zip codes to clear up the identity and confusion of Wysox Township with Towanda and Rome addresses. Citizens will have the option of changing their address to Wysox but keep the same zip code or not changing their address. Evan motioned for Solicitor to send letter to Harrisburg. Anne 2<sup>nd</sup> motion. 3 Ayes
- Discussion for Resolution for RT 6 Alliance – to designate a Pennsylvania Byway – to get more people to travel this road. Supervisors would like to have some questions answered before voting. Will have a Special Meeting if necessary for a deadline. Tabled
- Savannah Gardner appointment to Planning Commission. Need to clarify if it is Savannah or Kim Barnes who needs appointment. Tabled
- Fire Company Auxiliary is in need of Volunteers – will put on website.
- Checks Written for the Month of August approved. Anne motioned for approval. Evan 2<sup>nd</sup>. 3 Ayes

Regular meeting adjourned at 6:58.

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
December 1, 2016

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 11 visitors present.

The minutes of the previous meetings held on November 3, 2016 were approved – 3 Ayes.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department submitted report and budget. Will be posted on Township Website for review.

Emergency Management Coordinator Report – Bob Lebo gave report. Bob will be attending a weather class in the next week. Working on Evacuation Plan – will put on Agenda for January meeting to have it passed. Working on Power Point presentation for Emergency Preparedness - Bob hopes to have it ready to put on a program in January to February.

EMS gave report – 28 calls – Average response time 1.6 minutes.

Solicitor gave his report – needs Executive Session after regular meeting.

The Treasurer gave a report. Bill noted there was a big jump in earned income tax and made note that Claverack Road Project still to come out of account balance.

**Under Old Business:**

- Progress Authority Guthrie Bond Change Resolution - Resolution #2016-15 – Bill motioned to approve amended resolution. Evan 2<sup>nd</sup>. 3 Ayes
- Road Master Change Order Resolution – Resolution #2016-16 - Bill Motioned to approve. Anne 2<sup>nd</sup>. 3 Ayes

**Under New Business:**

- Terry Dennison gave a presentation regarding the RT 6 Alliance Resolution that they are looking for Townships approval. Matt Williams Bradford County Planner was also present to answer questions. Terry spoke on RT 6 Heritage and the background. Terry stated 4.2 million people travel RT 6 and spend 1.09 billion dollars. There is no financial

obligation to the Township and the Township would be eligible for grants. Billboard signs are the only restriction – the Township already has an ordinance in place that would cover the restriction. Terry was questioned by the Supervisors and Solicitor about the township's role, the relationship between PA Alliance and RT 6 Heritage, among other questions. Terry also stated that they are seeking legislative approval and township support would be appreciated, but not necessary. For more information on making RT 6 a Pennsylvania Byway you can go to PART6.com.

- 2017 Budgets for approval – Bill motioned to approve. Evan 2<sup>nd</sup>. 3 Ayes - Budget is posted on website.
- Savannah Gardner – appointment to Central Bradford Progress Authority Board. Bill moved to amend expiring term date to 12/31/16 and approve Savannah for a 5 year term expiring 12/31/21. Evan 2<sup>nd</sup>. 3 Ayes
- Central Bradford Progress Authority Resolution – Resolution #2016-17 to amend expiring term dates to the correct dates. Bill moved to approve Resolution. Anne 2<sup>nd</sup>. 3 Ayes
- Bill Them spoke about the passing of Francis Beeman and recognized him for his prior years of service to the Township as a zoning officer.
- Paul Shapiro submitted his letter of resignation from the Wysox Planning Commission. Bill moved to accept the resignation. Evan 2<sup>nd</sup>. 3 Ayes - Bill also spoke in regards to looking to the community for more Volunteers. One to replace Paul and also 3 more alternates.
- Checks Written for the Month of November approved. Bill motioned for approval. Evan 2<sup>nd</sup>. 3 Ayes

Regular meeting adjourned at 6:52.

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer