

WYSOX TOWNSHIP  
MINUTES OF THE 2017 REORGANIZATIONAL MEETING  
JANUARY 3, 2017

Chairman William Them called the meeting to order at 12:00 PM followed by the Pledge of Allegiance and a Moment of Silence.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling, Manager Jon Kulick, Solicitor Jonathan Foster Jr., and Secretary Sherry Jackson.

One visitor present – James Lowenstein – The Daily Review

There were no minutes approved from previous meetings

**BOARD ORGANIZATION:**

- Motion to elect William Them as Chairman of the Board of Supervisors. Barnes motioned, Cowling 2<sup>nd</sup>. 3 Ayes
- Motion to elect Evan Barnes Vice Chairman of the Board of Supervisors. Them motioned, Cowling 2<sup>nd</sup>. 3 Ayes

**ANNOUNCEMENTS:**

- The Wysox Township Board of Supervisors will hold their next regular meeting on Thursday, January 5, 2016.

**APPOINTMENTS:**

- Motion to appoint Sherry Jackson as Secretary. Barnes motioned, Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Sherry Jackson as Treasurer. Barnes motioned, Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint William Them as Assistant Treasurer. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes
- Motion to appoint Todd Maynard as Road Master. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Jon Kulick as Township Manager. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Jon Kulick as Zoning Officer. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Foster Law Office as Township Solicitor. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Foster Law Office as Planning Board Solicitor. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Stiffler-McGraw as Township Engineer. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Thompson & Thompson as CPA Auditing Firm. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.
- Motion to appoint Thomas C. Thompson to Vacancy Board term expiring 12/31/17. Barnes motioned. Cowling 2<sup>nd</sup>. 3 Ayes
- Motion to appoint Brooks Eldredge-Martin to Zoning Hearing Board term expiring 12/31/19. Barnes motioned. Cowling 2<sup>nd</sup>. 3 Ayes
- Dave Pelalchek appointment on Zoning Hearing Board Alternates term expiring 12/31/20. Tabled to January 5, 2017 meeting
- Motion to appoint Robert Williams to Planning Commission replacing Paul Shapiro term expiring 12/31/19. Barnes motioned. Them 2<sup>nd</sup>. 2 Ayes – Cowling No
- Motion to appoint Thomas Henson to Planning Commission term expiring 12/31/20. Barnes motioned. Them 2<sup>nd</sup>. 3 Ayes.

- Motion to appoint Robert Williams to Wysox Township Municipal Authority term expiring 12/31/21. Barnes motioned. Them 2<sup>nd</sup>. 2 Ayes – Cowling No.
  
- Motion to keep the millage rate of 3.5 Mil for 2017 the same as 2016
  - General 3.00 Mill
  - Fire 0.50 Mill

Them motioned, Barnes 2nd. 3 Ayes.
  
- Motion to approve the following depositories for Wysox Township funds for 2017:
  - Citizens and Northern Bank
  - Peoples State Bank

Them motioned, Them 2nd. 3 Ayes.
  
- Motion to adopt the 2017 Regular Meeting Schedule. All meetings at 6:00PM at Wysox Fire Hall.
  - January 5, February 2, March 2, April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, December 7.

Barnes motioned, Them 2nd. 3 Ayes.
  
- Motion to adopt the 2017 IRS mileage rate of 53.5 cents. Barnes motioned, Them 2nd. 3 Ayes.

**EMPLOYEE COMPENSATION:**

- Motion to approve Todd Maynard’s pay rate at \$20.00 per hour and vacation set at 10 days. Barnes motioned. Them 2nd. 3 Ayes
- Motion to approve Robert Brown’s pay rate at \$18.00 per hour. Barnes motioned. Them 2nd. 3 Ayes.
- Motion to approve Clayton Aylesworth pay rate at \$14.00 per hour. Barnes motioned. Them 2nd. 3 Ayes.
- Motion to approve Sherry Jackson’s salary at \$36,750 per year and vacation set at 5 days. Barnes motioned. Them 2nd. 3 Ayes.
- Motion to approve Jon Kulick’s salary at \$47,500 per year and vacation set at 10 days. Barnes motioned. Them 2nd. 3 Ayes.

**SUPERVISOR COMMENTS:**

Anne Cowling commented regarding protocol for Executive Sessions – discussion to research

Them motioned to adjourn – Cowling 2<sup>nd</sup> - Meeting adjourned at 12:25 PM

Respectfully,

Sherry Jackson  
Wysox Township Supervisor

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
January 5, 2017

Chairman Them called the meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 11 visitors present.

The minutes of the previous meetings held on December 3, 2016 were approved – 3 Ayes.

The minutes of the reorganizational meeting held on January 3, 2017 were approved – 3 Ayes.

Visitors Comments: Ken Whipp commented regarding employee raises and how it was determined. Bob Northrop commented on the Boat Launch Grant – Jon Kulick discussed the Grant and that it is a matching Grant. Jim Lowenstein commented on the Manager/Zoning reports and the Verizon mini Cell towers – Jon Kulick discussed that they are 45' tall and looking to be placed in the People State Bank and McDonald's area. They need to get clearance from Pendot and Landowners.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department submitted report. 12 calls. No updates on the truck. Will be posted on Township Website for review.

Emergency Management Coordinator Report – Bob Lebo working on Emergency Preparedness presentation and will get together with supervisors and Jon to have a meeting to discuss. Bob will try to have it ready before January 20<sup>th</sup> as Bill Them stated he will be out of town.

EMS gave report – 42 calls – Average response time 1.82 minutes.

Solicitor gave his report – there will be an Executive Session after regular meeting.

The Treasurer gave a report. Bill noted that Earned Income was \$9,000 over budget

**Under Old Business:**

- RT 6 Alliance – Terry Dennison was unavailable today to answer additional questions.  
Tabled
- Evacuation Plan – Bob Lebo – still in progress – Tabled
- Comcast Courtesy Connection for EMS – still in progress - Tabled

### **Under New Business:**

- Bill Them gave a Thank You to Paul Shapiro for his service and would like to get a letter out to him in regard to the Township's appreciation.
- Wysox Chamber Sign - Jon Kulick spoke in regards to a complaint received from a constituent that the sign is an obstruction to vision when pulling out. Township will look into it further and ascertain the best course of action.
- Zoning Hearing Board Alternate – Dave Pelalchek has volunteered to be an alternate. Anne motioned to approve. Evan 2<sup>nd</sup>. 3 Ayes
- Sign Ordinance for “special interest signs” – Evan motioned to approve for Solicitor to advertise. Anne 2<sup>nd</sup>. 3 Ayes. This Ordinance is in regard to Supreme Court Ruling that required all personal expression signs be treated the same. This Ordinance would make Wysox Township Zoning Ordinance compliant with this ruling.
- Tax Collector Commission is 10% - looking to advertise an Ordinance to amend the Commission to 5%. Evan motioned to advertise. Anne 2<sup>nd</sup>. To be voted on at the next meeting. 3 Ayes. Commission reduction will not go into effect until 2018.
- Checks Written for the Month of December approved. Bill motioned for approval. Evan 2<sup>nd</sup>. 3 Ayes

Regular meeting adjourned at 6:25.

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
February 2, 2017

Executive Session held before meeting.

Chairman Them called the regular meeting to order at 6:10 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 9 visitors present.

The minutes of the previous meetings held on January 5, 2017 were approved –Cowling motioned. Barnes 2<sup>nd</sup>. 3 Ayes.

Visitors Comments: There were no visitor comments

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review. Cowling commended Todd and Clayton on the nice work on the bays at the Township Building.

Fire Department submitted report. 10 calls. They recently ordered airbags for Rescue. Should be in within a week or so. Will be posted on Township Website for review.

Emergency Management Coordinator Report – Bob Lebo planning to attend meeting February 9, 2017 for Bradford County Department of Public Safety. Jon Kulick and Todd Maynard will also attend.

EMS gave report – 544 total calls – Average response time 1.82 minutes.

Solicitor gave his report – there will be another Executive Session after regular meeting.

The Treasurer gave a report.

**Under Old Business:**

- Welcome to Wysox Sign – in process
- Comcast Courtesy Connection for EMS – still in progress - Tabled

**Under New Business:**

- Bradford Towne Plaza Tax Appeal – Anne motioned to table and have a special meeting February 6, 2017 at 1PM at Wysox Fire Hall. Tabled

- Tax Collector Commission & Ordinance – Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes. Ordinance # 2017-01
- Checks Written for the Month of January approved. Them motioned for approval. Barnes 2<sup>nd</sup>. 3 Ayes

Regular meeting adjourned.

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
February 6, 2017

Chairman Them called the meeting to order at 1:14 PM.

Present at the meeting were Supervisors William Them, Anne Cowling and Evan Barnes, Township Manager Jon Kulick and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

There were 3 visitors present.

- Towanda PA Holding LLC Tax Appeal – Bill Them made a motion to authorize Attorney Jonathan Foster to act as an Agent for the Township in the appeal of the assessment of Towanda PA Holding LLC and to sign a document giving Mr. Foster that authority. Evan Barnes seconded the motion.

Bob Northrup inquired about criteria used in any decision to reduce taxes.

Bill Them asked for a vote – Anne Cowling voted No. Bill Them submitted a conflict of interest memorandum to the Secretary in regard to the tax appeal and abstained. He went on to explain that there is a process in the municipal code which allows for a supervisor to vote after an abstention to reach a majority. He then voted Yes. Evan Barnes then submitted a conflict of interest memorandum to the Secretary in regard to the tax appeal and abstained. For the same reasons explained by Mr. Them, Evan Barnes then voted yes. Vote carried.

The meeting was adjourned at 1:25 PM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

## WRITTEN MEMORANDUM

TO: SHERRY JACKSON, SECRETARY

FROM: EVAN BARNES, SUPERVISOR


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Vote to approve the Settlement Stipulation in the matter of Appeal of Towanda PA Holding, LLC vs. the Bradford County Board of Assessment Appeal filed in the Bradford County Court of Common Pleas. This is to authorize the Township Solicitor Jonathan P. Foster Sr. to handle all the matters relative to the Appeal of the Assessment for the tax year 2017 and to sign the Settlement documents for Wysox Township.

I have a conflict of interest because in my capacity as a Real Estate Agent, I currently represent Towanda PA Holding, LLC who are the owners of the property for purposes of leasing the vacant spaces on the property. I am unable to vote on this matter unless otherwise permitted under 65 Pa C.S.A. 1103 (j).

Dated: \_\_\_\_\_

2/6/17

  
Evan Barnes, Supervisor



**WRITTEN MEMORANDUM**

TO: SHERRY JACKSON, SECRETARY

FROM: WILLIAM THEM, SUPERVISOR

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Vote to approve the Settlement Stipulation in the matter of Appeal of Towanda PA Holding, LLC vs. the Bradford County Board of Assessment Appeal filed in the Bradford County Court of Common Pleas. This is to authorize the Township Solicitor Jonathan P. Foster Sr. to handle all the matters relative to the Appeal of the Assessment for the tax year 2017 and to sign the Settlement documents for Wysox Township.

I have a conflict of interest because in my capacity as a Real Estate Broker, I currently represent Towanda PA Holding, LLC who are the owners of the property for purposes of leasing the vacant spaces on the property. I am unable to vote on this matter unless otherwise permitted under 65 Pa C.S.A. 1103 (j).

Dated: 02/06/17



William Them, Chairperson

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
March 2, 2017

Executive Session held before meeting.

Chairman William Them called the regular meeting to order at 6:08 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present.

The minutes of the previous meetings held on February 2, 2017 and Special meeting held on February 6, 2017 were approved – 3 Ayes.

Visitors Comments: There were no visitor comments

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department submitted report. 27 calls year to date. Report will be posted on Website for review.

Emergency Management Coordinator Report – no report

EMS report – 75 calls for the month – Average response time 1.27 minutes.

Solicitor gave his report – there will be another Executive Session after regular meeting.

The Treasurer gave a report. Need to check with Peoples State bank regarding dormant fee charged. Bill expressed on the timely and good job the Audit was completed by Thompson & Morgan.

**Under Old Business:**

- Welcome to Wysox Sign – Township Manager to check into options available.
- Zito Agreement – Supervisors signed and approved an agreement with Zito Media Communications of Coudersport to allow the company to install fiber optic cable lines in township rights-of-way.
- RT 6 Alliance Resolution – After amending a few words – Them motioned to approve. Cowling 2<sup>nd</sup>. 3 Ayes

**Under New Business:**

- Chairman Them spoke in regard to the passing of former Township Supervisor Jim Roof. Chairman Them recognized his service to the township.
- Warren Knapp spoke regarding storm water drainage issue at the Shores Sisters property onto RT 6. Knapp asked the Township to be a co-applicant on a storm water discharge application with PENNDOT. Tabled for a Special Meeting.
- New Township Building – Them read a resolution asking that the Chairperson attend the next Wysox Fire Company meeting to get permission from the Fire Company to have the Township solicitor enter into a negotiation between the Township and the Fire Company for a 99 year lease with a 99 year option to renew in order to add a new township building on their property. Cowling seconded for discussion. Cowling raised issues about the possible future merging of the Fire Company with other companies. Would lease still be valid? Solicitor Foster answered “yes”. Cowling also raised the issue of separating Township personnel and materials. Would this raise a communication issue? Them responded that Township Manager would be in touch with them. Them also noted that the flood plain was an issue for the current Township building location and that the Fire Hall was one of the “hubs” of Wysox. Cowling stated that this seemed to be a permanent separation because there was no room for expansion on the Fire Company’s property. Them motioned to approve the resolution. Cowling 2<sup>nd</sup>. 2 Ayes on vote. Barnes abstained and gave a “conflict of interest” statement to the Township Secretary due to his role as a member of the Board of Directors of the Fire Company.
- Clean Up Days – Supervisors left it to Manager’s discretion. Clean-Up Dates will be April 22, 2017 and October 28, 2017 from 8am to 1pm. It will be advertised in the newspaper.
- Comcast Agreement – Supervisors approved and signed a 10 year franchise agreement with Comcast. Barnes motioned to sign agreement. Cowling 2<sup>nd</sup>. 3 Ayes
- Them motioned to approve the advertised Sign Ordinance # 2017-02, Cowling 2<sup>nd</sup>. 3 Ayes. This Ordinance was adopted to bring the Township into Compliance with a recent Supreme Court Ruling.

					<b>Per Mowing</b>
<b>Mowing bids:</b>	<b>Who:</b>	<b>Boat Launch</b>	<b>Twp Bldg</b>	<b>Red Rock</b>	<b>Total Bid</b>
	Al Holbert-	\$80	\$60	\$50	\$190.00
	Macks	\$74	\$50	\$50	\$174.00
	Sopers	\$110	\$65	\$65	\$240.00
	Wheeler’s	\$55	\$40	\$30	\$125.00
	M.R. Dirt	\$95	\$60	\$60	\$215.00

Township Manager awarded Mowing to Wheeler’s.

- Generator purchase – The Township may apply for a grant for half of the cost in 2018 – Barnes motioned to approve purchase of generator for \$650 and take fund from Roads, Buildings & Equipment. Cowling 2<sup>nd</sup>. 3 Ayes
- Retention of recorded meeting minutes – Them motioned to retain recorded meeting minutes for 6 months after minutes have been approved then delete them. Cowling 2<sup>nd</sup>. 3 Ayes.
- Guide Rails on Harmony Hill - \$6,074 for complete package done by Insinger. Barnes motioned to approve Insinger quote up to \$6,500 with a 90 day completion time frame and to pay for this out of the reserve for roads, buildings & equipment. Cowling 2<sup>nd</sup>. 3 Ayes
- Them moved to adopt the Evacuation Plan submitted. Cowling 2<sup>nd</sup>. 3 Ayes
- Cowling motioned to accept Savannah Gardner’s resignation and to appoint Terrance McGarrity to the Progress Authority Board. Barnes 2<sup>nd</sup>. 3 Ayes
- Them motioned to accept and sign Checks Written for the month of February. Cowling 2<sup>nd</sup>. 3 Ayes
- 

Regular meeting adjourned at 7:40.

Executive Meeting followed.

Supervisors came back into Regular Meeting and approved Resolution #2017-02 in regard to Health Insurance.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
April 6, 2017

Chairman William Them called the regular meeting to order at 7:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager/Zoning Officer Jon Kulick, Secretary Sherry Jackson and Road Master Todd Maynard.

There were 13 visitors present.

The minutes of the previous meetings held on March 2, 2017 were approved with changes submitted by Cowling made— 3 Ayes.

Visitors Comments: Erin Groves spoke regarding address change. There is a long process and expense involved in changing the address. She stated that she is against the address change.

Jack Carr spoke regarding the address change. He there representing the Towanda Country Club. He too stated that it would be costly and not an easy process. The Towanda Country Club is against this change.

Ray McGuire – spoke in regards to the address change. He said that his business was shut down for the better part of a month trying to get the process completed and it is expensive. He said that he is 100% against the address change.

Pam Northrup spoke regarding the address change. She said it is expensive and she is 100% against this change.

Them spoke regarding the address change and that he would like to table the vote. Them stated that this address change is not something new and it was part of the Comprehensive Plan.

Barnes then spoke regarding the address change and visitors comments. Barnes referred to the comprehensive plan Chapter 9 and that there was a public input and a 45 day review period. Barnes said that it wasn't until March 7, 2017 that it was found out that the address change would be mandatory and not optional if approved by the Supervisors.

Cowling spoke regarding the address change and visitors comments. She said that initially she had questions and agrees that it should be looked at again.

Victor Franklin spoke regarding the new building for the Township. Victor stated that until there is a plan for the new building he would hold off on his comments until then. Barnes stated that he has to abstain at this time for comments regarding the Fire Company and the new building.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review. They commended the Road Crew for the good job they did during Stella winter storm.

Fire Department submitted report. No report

Emergency Management Coordinator Report – no report

EMS report – 55 calls for the month – Average response time 1.39 minutes.

Solicitor gave his report

The Treasurer gave a report.

**Under Old Business:**

- Shores Sisters – Resolution 2017-03 – Township Co-Applicant. They motioned to approve. Barnes 2<sup>nd</sup>. 2 Ayes. Cowling abstained and read her reasoning from abstaining from the vote.

**Under New Business:**

- Steve Sumner provided a proposal for Package Insurance which is up for renewal April 17, 2017. Vote was tabled until the special meeting on April 18, 2017 at 9:30AM at the Township Building. Sumner will also supply optional quotes for additional coverages.
- Traffic Light Lift – Lecce gave a quote to raise the RT 6 & 187 and the Bradford Town Plaza traffic lights as high as possible. Barnes motioned to approve Lecce quote. Cowling 2<sup>nd</sup>. 3 Ayes
- Francis Smith subdivision – Zoning board wanted Township to comment that the setbacks and District was wrong and return comment form back to Planning Commission. They motioned to complete comment form and mail back. Cowling 2<sup>nd</sup>. 3 Ayes.
- Address Change Vote – Tabled until further review
- They motioned to accept and sign Checks Written for the month of March. Cowling 2<sup>nd</sup>. 3 Ayes

Regular meeting adjourned at 8:00PM.

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
April 19, 2017

Vice Chairman Barnes called the meeting to order at 1:03 PM.

Present at the meeting were Supervisors Evan Barnes and Anne Cowling, and Township Secretary Sherry Jackson. They were present via Facetime.

This being a special meeting, no previous minutes were approved.

There were 2 visitors present. Warren Knapp and Steve Sumner

Under New Business:

- Steve Sumner from Gannon Associates presented the Package Insurance Renewal and optional quotes for Cyber coverage and volunteer coverage. Barnes motioned to approve the Package renewal policy and approve volunteer coverage up to a premium of \$1750 and Steve to look into optional limits and to also provide a cyber coverage quote. Cowling 2<sup>nd</sup>. 3 Ayes
- Samantha Dougal – Signature for employment verification
- Jonathon Foster spoke regarding the Shores drainage issue. The previous resolution # 2017-03 had contingencies in it that are not acceptable. Therefore, the previous resolution needs to be rescinded and be broken down into 3 parts. 1. Adopt a resolution stating that Wysox Township would agree to be a co-applicant on the agreement. 2. Co-Applicant Agreement but has some issues and or blanks dealing with bonding. 3. An agreement that Shores Sisters would be responsible for any repairs or if the Township did the repairs that the Township would bill the landowner. Foster read the new resolution out loud. Evan motioned to rescind resolution # 2017-03 and the signature be done as soon as Glenn and Patti Shores sign their maintenance agreement. Them 2<sup>nd</sup>. 2 Ayes. Cowling Abstained and submitted her reason for abstention.
- Liquor License – Request for Solicitor to advertise. To approve to advertise the transfer of the liquor license if the property is purchased. Will vote at the May 4, 2017 meeting date at 5pm. Barnes and Them submitted conflict of interest statements in regards to the Liquor License. Cowling motioned to approve the solicitor to advertise for the liquor license transfer. Them 2<sup>nd</sup>. 2 Ayes. Barnes abstained.
- Foster wanted to bring to Supervisors attention on a phone call he received from Chris Jones the solicitor for the Wysox Municipal Authority in regards to a loan. Authority would like to extend the loan pending approval to 18 months so that there is a constant annual payment. This will keep the payment down.
- Meeting for May 4, 2017 start time to be amended to 5pm.

The meeting was adjourned at 1:52PM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
May 4, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Secretary Sherry Jackson and Road Master Todd Maynard.

There were 10 visitors present.

The minutes of the previous meetings held on April 6, 2017 and April 19, 2017 were approved—3 Ayes.

Visitors Comments: Victor Franklin passed out questions and concerns regarding the new building. Supervisors will review questions and address at next township meeting.

Sonny Warburton commented regarding address change. He also commented on how quickly the issue with Country View road was taken care of. He also commented on implementing property maintenance. Them said that it will be on the agenda for next month.

Stu Rosengrant – Commented regarding a frontier pole with a loose cable and a hole in the ground since last November. Barnes commented that he will look into it.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department submitted report. Report will be posted on website for review. Fire Company wanted to commend Roadmaster for his efforts with the storm cleanup. Fire Company recently purchased airbags. Still waiting on new Fire Truck.

Emergency Management Coordinator Report. Bob Lebo Commented on the storm on Monday May 2, 2017 and the Fire Company providing water to the residents. He also commented regarding minor changes and change of command. Bob was going to review the signed evacuation plan to make sure he had updated version. He also wanted to implement in broadcasting emergencies on YES FM and WTTTC. Bob also had concerns with Wish Lanterns and safety.

EMS report – Wanted to thank the Township for the Emergency Vehicle Sign and Comcast Cable hookup. 52 calls for the month – Average response time .81 minutes.

Solicitor gave his report

The Treasurer gave report.



### **Under Old Business:**

- Address Change – Them spoke and wanted to table it until more information can be obtained. Would like to hear more from the public. Cowling spoke with concerns regarding community division instead of bringing community together. Discussion and supervisors tabled until next month meeting to make a decision.

### **Under New Business:**

- Maryott subdivision. Barnes motioned to approve. Cowling 2<sup>nd</sup>. 3 Ayes
- Generator – Township wants to purchase a generator that will run the traffic lights. Have received quotes – lowest \$979. Township has 3 traffic lights - Fire Company has 2 generators that the Township can borrow with no issues when needed and therefore only need to purchase 1 generator for the Township. Them motioned to allow the Township Manager to purchase a generator for the traffic light not to exceed \$1,000. Barnes 2<sup>nd</sup>. 3 Ayes.
- Quote from Lecce to install generator connection switch to the traffic light for \$1,500. This quote was previously approved by all Supervisors prior to the May 4, 2017 meeting. Them motioned to pay the bill to Lecce Electric. Cowling 2<sup>nd</sup>. 3 Ayes.
- WTMA – Them presented conflict of interest in regards to Water Authority. Foster spoke regarding loan extension. Bob Williams also spoke and answered questions. Barnes motioned to approve the filing as long as WTMA pays fees for the extension of the loan. Cowling 2<sup>nd</sup>. Them abstained. 2 Ayes
- Declaration of Emergency – Them read out loud. Declaration of Emergency was signed and dated May 3, 2017.
- Checks written report. Them motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

Regular meeting adjourned at 7:05PM.

Executive Meeting followed.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
June 8, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick and Road Master Todd Maynard.

There were 12 visitors present.

The minutes of the previous meeting held on May 4, 2017 were approved– 3 Ayes.

Visitors Comments: No Comments

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: No report

Emergency Management Coordinator Report. Bob Lebo spoke about the emergency plan.

EMS report –53 calls for the month – Average response time 1.64 minutes.

Solicitor gave his report.

The Treasurer was given by Them.

**Under Old Business:**

- DCNR Grant/Boat Launch – Barnes requested an update from Township Manager Jon Kulick. The questionnaire is up on the website for community to answer to help gather information.
- Zip Code – Barnes motioned to nix the zip code project – Cowling 2<sup>nd</sup>. 3 Ayes – Cowling commended Barnes on all the hard work.
- Victor Franklin Concerns – Them addressed each one of Victor’s questions \*See Attached\* - Them stated that he would like to move forward tentatively. Cowling spoke of concerns about the cost and would like to look at other locations/options. Barnes abstained due to conflict of interest.

**Under New Business:**

- Road Bids: Low Bidder for Fiber Coat was Midland Asphalt at \$53,479.20 -- Hammaker East came in at 57,984.60. Low Bid for Seal Coat was Hammaker East at \$150,009.67 – Vestal Asphalt came in at \$ 194,833.60. Tabled for further review

- Handheld radio repeaters – verbal approximate cost \$3,000 – Cowling motioned to approve purchase up to \$3,000. Them 2<sup>nd</sup>. 3 Ayes
- Frank Hoffman - Alternate on Planning Commission. Barnes motioned. Cowling 2<sup>nd</sup>. 3 Ayes
- Property Maintenance – Waiting on Jonathan Foster – will possibly approve to advertise in the future.
- WTMA – Upgrade Ordinance for enforcement to change to civil. Them will take time at their next meeting to further discuss.
- Donation to Veterans Park – They are looking for \$1,000. Them made motion not to donate this year and ask them to request by September so that it may be put in the budget. 3 Ayes
- Checks written report. 3 Ayes

Regular meeting adjourned.

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
June 16, 2017

Chairman Them called the meeting to order at 1:15 PM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, Road master Todd Maynard and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

One visitor present. Caine Chamberlain from Rocket Courier.

Under New Business:

- Them spoke of the Township receiving disbursement from ACT 13 on July 1, 2017 in the amount of \$145,914.94.
- Bid Award – Fiber Coat was decided not to be done at this time. Barnes discussed the roads to be addressed in the bid packet and rather to do Slurry instead of double sealcoat. Them spoke in regards to make that change the project would have to be rebid as it's too big of a change. Cowling spoke in regards to her concerns as far cost and the reasons certain roads were requested to have slurry and others to have double sealcoat. Them spoke regarding if the lengths were correct in the bidding. Barnes motioned to reject all bids previously submitted. Cowling 2<sup>nd</sup>. 3 Ayes
- Barnes motioned slurry instead of double sealcoat Red Rock and Fall Run Road, to have Jon Kulick confirm that the lengths are correct with Greg Dibble from PennDot. Cowling 2<sup>nd</sup>. 3 Ayes
- Discussion in regards to try to get new bid specs out for bid and have a special meeting prior to July's Regular meeting. Need to get bid advertised for rebid.

The meeting was adjourned at 1:55PM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
July 13, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 9 visitors present.

The minutes of the previous meetings held on June 8, 2017 and June 16, 2017 were approved—  
3 Ayes.

Visitors Comments: James Lowenstein - Jackson's Mobile Home park – pot holes and garbage containers. Kulick responded that it was privately owned and not much can be done about it legally without property maintenance ordinance being in place.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: No report

Emergency Management Coordinator Report. No report

EMS report –60 calls for the month – Average response time 0.41 minutes. EMS is asking for financial help in purchasing new ambulance – as the 2 they are have are getting up in age. Standing Stone Township Resident Don Martin spoke in regards to Township financial help to EMS.

Solicitor gave his report.

The Treasurer gave report. Anne spoke about reviewing budget and asking for items to be highlighted that are close or going over budget which was done for the meeting.

**Under Old Business:**

- Wysox Sign – Options are; raise, remove or make smaller – discussion was to look into the cost of the options
- New Building – Cost for Engineers for Project – preliminary \$41,900 then The Planning Commission said that it may not be necessary to require land development therefore may save a little – leaving total cost around \$50,000. Cost of Building estimated at \$516,626 based on cost from January. Them opened it up for discussion - Them read his statement for reasons why to move forward with new building. Cowling questioned

new building as far as cost and other options being looked at other than at the Fire Hall. She also stated that she would like to have had more time to review and noted that the “New Building” was just added to the Agenda that day. They motioned for the Solicitor to get the lease signed by all parties and then after it is signed, that the engineering firm gets the project ready for bid and then advertise the bid after the plans are approved by the supervisors and that the project is to be paid out of the Act 13 Reserve Account . There was no second to the motion. Solicitor Foster advised Barnes could second the motion if he followed the conflict procedure. Barnes read his Conflict of Interest and submitted statement to secretary then Barnes 2<sup>nd</sup> motion. A vote was called on the motion. They Aye, Cowling No, Barnes read conflict of interest and voted Aye – 2 Ayes, One No ---

- Bob Lebo was absent from the meeting, therefore NIMS was tabled until next meeting
- Zito – Contract to be same as Comcast contract – tabled until next meeting
- WTMA – Need special meeting to vote to advertise – tabled – Special Meeting to be Wednesday July 19, 2017 at 1PM at Township Building 1789 Hillside Drive, Wysox Pa. 18854
- There will be Executive Session following this meeting.

**Under New Business:**

- Road Bids: Vestal Asphalt was only bid submitted. \$168,842.40. They motioned to accept bid pending solicitors approval and to use fund from balance of Liquid Fuels except \$500 and the remaining balance to come from Capital Reserve Fund. Barnes 2<sup>nd</sup>. 3 Ayes
- Pond Hill Cemetery Mowing for 2017 - \$1,000 was already in budget –
- Historical Society Donation for WWI – Cowlings motioned to donate \$100. Barnes 2<sup>nd</sup>. 3 Ayes
- Cinder Quote presented -
- Discussion for Soliciting License – will review ordinance – tabled for August meeting.
- Checks written report. 3 Ayes

Executive meeting

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
July 19, 2017

Chairman Them called the meeting to order at 1:00 PM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

One visitor present. Thomas Thompson.

Under Old Business:

- WTMA Ordinance to guarantee the loan for tax exempt purposes. Them abstained from discussion as he is Secretary/Treasurer for WTMA. Cowling motioned to approve guarantee with changes to signature to Vice Chairperson and amending to Evan Barnes name for signature and pending Stiffler & McGraw guarantee statement. Barnes 2<sup>nd</sup>. 2 Ayes – Them abstained
- Zito Franchise Agreement – similar to Comcast – Cowling motioned to approve – Barnes 2<sup>nd</sup>. Open for discussion – it is a non-exclusive agreement. 3 Ayes
- Traffic Signal Agreement - tabled

The meeting was adjourned at 1:45PM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
August 3, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 5 visitors present.

Cowling requested to table minutes from July 13, 2017. Motion was made by Barnes to table minutes from July 13, 2017 and approve minutes from July 19, 2017. – 3 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: No report

Emergency Management Coordinator Report. No report

EMS report –60 calls for the month – Them will meet/talk with Gary Parks in regards to donations to EMS.

Solicitor gave his report.

The Treasurer gave report.

**Under Old Business:**

- Wysox Sign – PennDot will do a Line of Sight Study at no cost to the Township. Probably will not pass and therefore will probably have to be taken down.
- Pond Hill Cemetery – discussion on rather to pay \$2,000 as it has been done in the past. Barnes motioned to pay \$2,000 for this year and to bid out all mowing in 2018. Cowling 2<sup>nd</sup>. 3 Ayes
- NIMS – Tentatively scheduled for August 24, 2017 at 9AM - location still to be determined
- Property Maintenance – still working on – Jon Kulick has concerns to talk over with Solicitor
- Solicitation Ordinance – tabled for next Township Meeting
- Executive Session is not needed for Plaza Traffic Light Agreement – it's Complete – Them motioned to sign the agreement. Cowling 2<sup>nd</sup>. 3 Ayes



**Under New Business:**

- Recycling – changing this to 2 times a month would be good for the community.  
Township Manager is in charge of when to start and dates.
- Petty Cash – Township Managers discretion – to allow to make change for permits... etc.
- Checks written report. 3 Ayes

Meeting adjourned at 6:36PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
August 29, 2017

Chairman Them called the meeting to order at 9:00 AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

Visitors present: Cory Bride, Kelsey Smith, Jim Lowenstein

Under New Business:

- Liquor License transfer – Solicitor Jonathan Foster asked questions to Applicant – Cory Bride. Applicant Cory Bride testified. Cowling motioned to approve Resolution # 2017-04 to transfer Liquor License to 1548 and 1550 Golden Mile Rd, Towanda, Pa 18848. Them read a conflict of interest statement and presented a conflict of interest statement to the stenographer then 2<sup>nd</sup> motion. There was a call for a vote. Cowling voted Aye. Them read and then presented conflict of interest statement to the stenographer. Them then voted Aye; Barnes Abstained. Motion carried.

The meeting was adjourned at 9:35 AM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
September 7, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 12 visitors present.

The minutes of the previous meeting held on July 13, 2017 - Them motioned to approve with changes– Barnes 2<sup>nd</sup> - 3 Ayes. The minutes of the previous meeting held August 3, 2017 – Cowling motioned to approve – Barnes 2<sup>nd</sup> – 3 Ayes. The minutes of the previous meeting held August 29, 2017 – Cowling motioned to approve- Barnes 2<sup>nd</sup> – 3 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: Posted on Website for review.

Emergency Management Coordinator Report. Bob Lebo was present and spoke in regards to items he is working on.

EMS report – No report

Solicitor gave his report.

The Treasurer gave report. Them requested secretary to get estimate from Berkheimer for remainder of 2017 and estimate for 2018 for budget purposes.

**Under Old Business:**

- Wysox Sign – PennDot performed sight study and the sign meets standard requirements and is adequate and PennDot recommended that a stop bar be placed on the road. Cowling motioned to remove sign. Barnes 2<sup>nd</sup> motion. Discussion to reclaim back to grass and store the sign at the Township Building at this time; 3 Ayes
- New Building –lease has been executed by Wysox Fire Department. Them motioned to sign the lease agreement. Nelson Welles II spoke in regards to the old Sears Building being an option. Discussion was that it was not feasible. Motion was not 2<sup>nd</sup>. Barnes read and submitted his conflict of interest to the Township Secretary. Barnes 2<sup>nd</sup> motion. Motion was called for vote by Them. Them voted Aye; Cowling voted No;

Barnes read and submitted his conflict of interest to the Township Secretary, Barnes voted Aye; Motion carried.

- Zito – Working on installing at the Wysox Fire Hall. Zito Media wants Township to recognize in Township minutes that the Township recognizes the assignment of assumption agreement of Zito Media LLC transferring the cable franchise agreement to Zito Media LP. Zito is assigning their interest to another Company and that they have the right to do so. Township recognized.
- NIMS – Tentatively scheduled for between the 15<sup>th</sup> of September and the end of the month.
- Property Maintenance – Tabled
- Solicitation Ordinance – Them motioned to have Solicitor advertise the Ordinance. Cowling 2<sup>nd</sup>. 3 Ayes
- Plaza Traffic Light Agreement – Them motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

**Under New Business:**

- Planning Commission requesting to have Township Secretary take minutes at their monthly meeting. Discussion – Township Manager and Township Secretary will work out a plan for one of them to take minutes at the meetings. Discussion by Supervisors to meet at a later date regarding Township minute taking to establish a policy for the Township minutes.
- Rivertown Resolution - Tabled
- Checks written report. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

Meeting adjourned at 7:02PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
September 25, 2017

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, Road master Todd Maynard and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

Seven visitors present. No visitor comments.

Under New Business:

- Warren Knapp presented and spoke in regard to Shores Sisters plans for 4 access drives. Looking for township signed letter of approval for Highway Occupancy Permit. Barnes motioned to sign and approve. Them 2<sup>nd</sup>. 2 Ayes
- Bill Kline from Penndot reported that they received an application from the Towanda Country Club for Curtis Hicks – Penndot waiting on approval letter from Township. Them motioned to write a letter to Penndot in Montoursville requesting to get off the list so the Township will no longer have to approve Highway Occupancy Permits. Barnes 2<sup>nd</sup>. 2 Ayes. One opposed
- Discussion with Supervisors regarding how Penndot gathers its information regarding decisions for driveway permits. Bill Kline from Penndot responded.
- Rivertown Resolution – there is no cost to the Township. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes
- Post road – discussion with landowner applying weed killer. Supervisors left it to Roadmaster, Manager and Solicitor to come up with a plan.
- Letter for Penndot in regard to the Towanda Country Club on behalf of Curtis Hicks for Highway Occupancy Permit presented. Barnes motioned to approve and sign. Cowling 2<sup>nd</sup>. 3 Ayes.

The meeting was adjourned at 9:47AM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
October 5, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 4 visitors present.

The minutes of the previous meetings held on September 7, 2017 and September 25, 2017 were approved. 3 Ayes

Visitors Comments: Jim Lowenstein with The Daily Review – inquired about the Peddling Ordinance and fees associated with the Ordinance.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report. Bob Lebo was present – no report – plan to do his presentation after Township attends the NIMS meeting.

EMS report – No report

Solicitor gave his report.

The Treasurer gave report.

**Under Old Business:**

- New Building – Hoping to start bidding construction end of April early May 2018.
- Zito - tabled
- NIMS – Planning for some time in November.
- Property Maintenance - Tabled
- Solicitation Ordinance – Barnes motioned to adopt. Cowling 2<sup>nd</sup>. 3 Ayes
- Budget Meeting dates – First Budget Workshop scheduled for October 25, 2017 at 9AM at the Township Building.
- Wysox Park – Develop Master Plan- Woodland Design- \$9,461.96- Paid by DCNR Grant- Finished

Phase 1- Pavilion, parking lot, and additional engineering- \$99,357- DCNR Grant \$80,000- Township portion \$19,357 (\$15,000 from panda project that is earmarked in the general fund, \$4,357 to be budgeted in for 2018). Barnes motioned to approve Phase I. Cowling 2<sup>nd</sup>. 3 Ayes

**Under New Business:**

- Laser Fische Training – secretary will inquire more about training options and what all is included.
- Checks written report. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

Meeting adjourned at 6:33 PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
October 25, 2017

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

No visitors present.

Under New Business:

- 2018 Budgets were discussed –
- Next Budget Meetings will be October 31, 2017 and November 8, 2017 at 9AM at the Township Building.

The meeting was adjourned at 11:18 AM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary



WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
October 31, 2017

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

No visitors present.

Under New Business:

- 2018 Budgets were discussed –
- Next Budget Meeting will be November 8, 2017 at 9AM at the Township Building.

Cowling motioned to adjourn the meeting. Barnes 2<sup>nd</sup>.

The meeting was adjourned at 10:45 AM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
November 1, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present.

The minutes of the previous meetings held on October 5, 2017, October 25, 2017 and October 31, 2017 were approved. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

Visitors Comments: Jim Lowenstein with The Daily Review – inquired about the Property Maintenance Ordinance. Board advised that if it was approved to be advertised that the entire Ordinance would be posted in The Daily Review for review.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: None

EMS report – No report

Solicitor gave his report.

The Treasurer gave report.

**Under Old Business:**

- New Building – Eric Casanave and Brian Endler from Stiffler McGraw presented drawings for comments. Board inquired and requested a few different options.
- NIMS – Set up for November 9, 2017 at the Wysox Fire Hall.
- Property Maintenance – Barnes motioned to approve solicitor to advertise. Cowling 2<sup>nd</sup>. 3 Ayes
- Abandoned Vehicle Ordinance – Boards questions were answered by Solicitor. Cowling motioned to approve solicitor to advertise. Barnes 2<sup>nd</sup>. 3 Ayes
- Laser Fische - tabled

**Under New Business:**

- Subdivision – Glenn & Joy Dieffenbach subdivision – Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes
- Subdivision – Edward & Jon Kulick subdivision – Barnes motioned to approve and to authorize the Chairperson to sign in lieu of Jon Kulick. Cowling 2<sup>nd</sup>. 3 Ayes
- Backhoe purchase – USDA Grant – will offer a \$17,000 Grant for purchase of certain equipment. Total cost of backhoe is \$107,575 – minus \$17,000 Grant money, Minus \$33,500 on trade – Township would pay approximately \$59,495 depending on fees and options chosen
- Checks written report. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

Meeting adjourned at 7:11 PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
November 6, 2017

Chairman Them called the meeting to order at 2:00PM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

No visitors present.

Under New Business:

- Marc Stella from TOPP Business Solution gave an IT presentation for Township computer/server options.

The meeting was adjourned at 2:45 PM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
November 8, 2017

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

No visitors present.

Under New Business:

- 2018 Budgets were discussed –
- Ben DeNault from Thompson & Thompson Accounting was present to answer questions regarding budget
- Next Budget Meeting will be November 15, 2017 at 9AM at the Township Building.

The meeting was adjourned at 10:45 AM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF SPECIAL MEETING  
November 15, 2017

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Anne Cowling, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

Jim Lowenstein from The Daily Review was only visitor present.

Under New Business:

- 2018 Budgets were discussed –
- Broke for Executive session at 9:10
- Reopened special meeting at 9:22 – Continued with 2018 Budgets discussion
- Barnes motioned to advertise Budget for review to the public. Cowling 2<sup>nd</sup>. 3 Ayes
- Board wants the budgets on website and facebook for review for the public.
- Board wants Property Maintenance and Abandoned Vehicles Ordinances posted on website as proposed.
- Conflict for December meeting. Board will reschedule meeting – will try for December 12, 2017 at 6PM at Wysox Fire Hall.

The meeting was adjourned at 10:05 AM.

Respectfully,

Sherry Jackson  
Wysox Township Secretary

WYSOX TOWNSHIP  
MINUTES OF THE REGULAR MONTHLY MEETING  
December 12, 2017

Chairman William Them called the regular meeting to order at 6:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Anne Cowling; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 2 visitors present.

The minutes of the previous meetings held on November 1, 2017, November 6, 2017, November 8, 2017 and November 15, 2017 were approved. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: None

EMS report – No report

Solicitor gave his report.

The Treasurer gave report.

Them and Barnes presented a recognition to Anne Cowling for her stepping up as a Supervisor.

**Under Old Business:**

- New Building – Board ok with floor plan – Engineer to proceed with new building plans
- Property Maintenance Ordinance 2017-04 – Barnes motioned to adopt. Cowling 2<sup>nd</sup>. 3 Ayes
- Abandoned Vehicle Ordinance 2017-05 – Cowling motioned to adopt. Barnes 2<sup>nd</sup>. 3 Ayes
- Laser Fische – tabled
- New backhoe – tabled
- COG Membership – tabled

### **Under New Business:**

- 2018 Budget – Them motioned to approve. Cowling 2<sup>nd</sup>. 3 Ayes
- DAS issue – tabled
- Mini Casinos – Them motioned to do nothing. Barnes 2<sup>nd</sup> – discussion – board discussed what happens if Township does nothing. If Township opted to bar the Casinos coming in then in the future Casinos would not be allowed. By doing nothing – future mini Casino could come into the Township. 3 Ayes
- Subdivision – Williams – Subdivision of land application. No motion from Cowling. Conflict of Interest read by Barnes and presented to Township Secretary – Barnes motioned to return with no adverse comments to Planning commission. Them read his conflict of interest and presented to Township Secretary – 2<sup>nd</sup> motion. Them called for a vote – No vote from Cowling. Barnes read Conflict of Interest and presented to Township Secretary then voted to approve Williams Subdivision. Them read his Conflict of Interest and presented to Township Secretary and voted to approve Williams Subdivision. 2 Ayes. No vote from Cowling.
- Reappoint Dave Gordon – tabled for reorganizational meeting
- Kim Barnes term expiring – tabled for reorganizational meeting
- Supervisor meeting dates for 2018 will be held 2<sup>nd</sup> Thursday of the month at 6PM at the Wysox Fire Hall.
- Recycling – Township will be offering recycling twice a month starting in January 2018 at the Wysox Township. It will be the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays from 8 to 11am. Possibilities the Odd Fellows will help with this.
- Checks written report. Cowling motioned to approve. Barnes 2<sup>nd</sup>. 3 Ayes
- Cowling spoke in regard to her term while being Supervisors and thanked the public.

Meeting adjourned at 6:35 PM

Respectfully,

Sherry Jackson  
Secretary/Treasurer