

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
January 11, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Thomas Thompson III; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 4 visitors present.

Thompson motioned to approve the minutes of the previous meeting held on December 12, 2017. Barnes 2nd. 2 Ayes. Barnes motioned to approve the minutes of January 2, 2018.

Thompson 2nd. 3 Ayes

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: Bob Lebo stated that we were in a flood watch for are area until sometime Saturday. Potential ice jam. Lebo is waiting on literature from Senator Yaw's office for his presentation. Lebo requested permission from the Township to make copies for handouts to the public. The board gave the okay and for Lebo to get with the Township Manager and Secretary.

EMS report – No report

Solicitor gave his report.

The Treasurer gave report.

Under Old Business:

- New Building – Wysox Fire Company met and approved preliminary drawings. Them presented the letter from the Fire Company. Them motioned to send approval back to engineer. Hope to advertise for bids by the end of April. Thompson 2nd. 2 Ayes. Barnes abstained and then submitted his conflict of interest to the Secretary
- New backhoe – still in process - tabled
- COG Ordinance - tabled

Under New Business:

- Wages for Road Crew - incorrect information presented at the reorganizational meeting. Them motioned to increase Road Crew pay by 5%. Barnes 2nd. 3 Ayes. Todd Maynard to receive \$21.00 per hour and Clayton Aylesworth to receive \$14.70 per hour.
- Employee Retirement Program – Board budgeted to put a retirement in place for 2018. After Township has the plan for 3 years – the Township can apply to the State to be reimbursed. The plan will be pre-tax. The Board interviewed the 2 Companies that provided a proposal. Barnes motioned to approve using INR Advisory Services, LLC; 115 W. State St; Media Pa for the Retirement Plan. Thompson 2nd. 3 Ayes. Barnes motioned to approve the Township to contribute 3% of the employee’s compensation for all full time employees – Quarterly. Part time employees may contribute on their own but the Township doesn’t contribute for part time employees. Them 2nd. Discussion on when it will be submitted. Barnes amended his motion to be submitted on pay period. Thompson 2nd. 3 Ayes.
- Barnes motioned to draft Ordinance and advertise the Retirement Program. Them 2nd. 3 Ayes.
- DCNR – Need signatures from the Supervisors stating that the Township is on board to continue with the grant process and funds for the Wysox Park. Barnes motioned to sign the letter of commitment. Thompson 2nd. 3 Ayes
- Progress Authority – vacancy need to be filled. Them motioned to move Jon Kulick from the at large member to the municipal member and appoint Aaron Welles to fill the at large member opening. Thompson 2nd. 3 Ayes
- Thompson Accounting had a name change. Them motioned to appoint Carmalt, Denault & Thompson P.C. as auditing firm for 2018. Barnes 2nd. 2 Ayes. Thompson abstained, then submitted his conflict of interest to the secretary.
- Veterans Park donation – Them motioned to not donate at this time. Barnes 2nd. 3 Ayes
- Employee handbook – submitted a change. The Township will no longer offer Health Insurance for employees as a benefit. It may still be purchased by a Supervisor at the Supervisors’s sole expense or by an employee at the employee’s sole expense. Them moved to include the change into the handbook. Barnes 2nd. 3 Ayes
- Checks written report. Them motioned to approve. Barnes 2nd. 3 Ayes

Meeting adjourned at 5:26 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
January 22, 2018

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Thomas Thompson III, Township Manager Jon Kulick, Township Secretary Sherry Jackson and Township Road Master Todd Maynard.

This being a special meeting, no previous minutes were approved.

No visitors present.

Under New Business:

- Truck Engine repairs – Two estimates received to rebuild engine.
 1. Hi Cal - \$11,657.50 with 1 year parts and labor – unlimited mileage warranty
 2. Sherwood Groves - \$12,644.08 – 3 year/36,000 miles warranty

Discussion – 3 year warranty was worth the extra money. Barnes motioned to approve Sherwood Groves estimate to rebuild the motor in the 2011 Ford truck and use the money from the Capital Reserves Fund for roads, bridges

The meeting was adjourned at 9:18 AM.

Respectfully,

Sherry Jackson
Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
February 8, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Thomas Thompson III; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present.

Them motioned to approve the minutes of the previous meeting held on January 11, 2018. Barnes 2nd. 3 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: None

EMS report – No report

Solicitor gave his report.

The Treasurer gave report.

Under Old Business:

- New Building – Brian Endler & Eric Casanave with Stiffler & McGraw presented updated blue prints, discussion and questions followed. Should be ready for bid in April – if it's ready for bid prior to April meeting will hold a special meeting for approval to advertise for bid.
- New backhoe – Grant process is moving forward. Need vote from board to execute. Township will need to take a loan in order to receive the grant. Preliminary thinking for Township to take a \$50,000 loan at 3.5% interest for 5 years. Grant will be for \$16,200. Current backhoe to be traded in. Barnes motioned for discussion. Barnes motioned for Township to take a loan and execute the process. Thompson 2nd. Them called for vote; Supervisor Them – Aye; Supervisor Barnes – Aye; Supervisor Thompson – Aye. 3 Ayes
- COG Ordinance – Foster presented and spoke regarding the Township joining the COG again. There is a non-refundable \$75 fee to join. Barnes moved to adopt the Ordinance. Thompson 2nd. Them called for a vote. Supervisor Them – Aye; Supervisor Barnes – Aye; Supervisor Thompson –Aye. 3 Ayes

Under New Business:

- Thomas Carman spoke in regard to the Wysox EMS merging with Western Alliance. This will be both volunteers and paid staff.
- Resolution INR Services – This resolution will appoint INR Services as record keeper for 401a and 407a pension plan. Barnes moved to adopt the Resolution appointing INR Services Ameritrade Custodian Aspire Financial as record keeper for both plans. Thompson 2nd. Them called for a vote. Supervisor Them – Aye; Supervisor Barnes – Aye; Supervisor Thompson – Aye. 3 Ayes
- Resolution 457b Plan benefits in event of death – Barnes moved to approve the resolution. Thompson 2nd. Them called for vote. Supervisor Them –Aye; Supervisor Barnes –Aye; Supervisor Thompson –Aye. 3 Ayes
- Ordinance for defined contribution pension plan – Barnes motioned to adopt defined contribution pension plan Ordinance. Thompson 2nd. Them called for a vote. Supervisor Them –Aye; Supervisor Barnes –Aye; Supervisor Thompson. 3 Ayes
- Wireless Communication Ordinance – Opened Public Hearing. Visitor comments – None; Closed Public Hearing. Barnes moved to adopt Wireless Communication Ordinance. Thompson 2nd. Them called for vote. Supervisor Them –Aye; Supervisor Barnes –Aye; Supervisor Thompson – Aye. 3 Ayes
- Solicitor Foster commented on the letter the Township received from the Planning Commission commending the Township for exercising their rights as granted by the Pennsylvania Municipalities Planning Code and the recently enacted Wireless Broadband Collocation Act.
- LECCE – uninterrupted power supply – board discussed. Board – No – too costly
- 2011 Ford Diesel Engine Ratification – Them motioned to approve to increase the repair cost amount to maximum of \$4,000 over the original approval on January 22, 2018. Barnes 2nd. Them called for a vote. Supervisor Them –Aye; Supervisor Barnes –Aye; Supervisor Thompson – Aye. 3 Ayes
- Checks written report. Them motioned to approve. Barnes 2nd. 3 Ayes
- Township Manager spoke in regards to conflict on March 8, 2018 meeting. Township Manager and Road Master will be attending Dirt and Gravel meeting that night. Board agreed meeting will stay as scheduled.

Meeting adjourned at 6:05 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
April 12, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Thomas Thompson III; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard

There were 7 visitors present.

Barnes motioned to approve the minutes from previous meeting held March 8, 2018. Minutes approved.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: 13 calls for March, 50 for the year – sold firetruck for \$55,000.

Emergency Management Coordinator Report: Bob Lebo stated that there is a new County Management Coordinator – Sara Neiley. A new Public Safety person – Jeff Scarboro.

EMS report – No report

Solicitor submitted report.

The Treasurer gave report.

Under Old Business:

- New Building – Ready for bid. Eric Casanave submitted a copy of the invitation for bid. Stiffler will advertise for bid opening May 17, 2018. Township will hold a special meeting May 17, 2018 for bid opening. Bids due by 3pm May 17, 2018. Board requested to amend the building location address to Towanda pa. Them motioned to authorize to put the new building out for bid. Thompson 2nd. Secretary called for a vote: Thompson Aye; Them Aye; Barnes abstained. 2 Ayes
- New backhoe – waiting for solicitor in order for process to move forward. Jon Foster Jr will take care of it Friday or Monday.
- Will advertise for road bids after meeting with Greg Dibble on April 17, 2018 – special meeting to follow. Jon will contact supervisors to set date for special meeting.

Under New Business:

- Jason & Rachel Daniel subdivision. Them motioned to approve Township Manager to sign with no adverse comments. Thompson 2nd. Thompson Aye; Them Aye; Barnes Abstained. 2 Ayes
- Insurance – Them motioned for Township Manager and Solicitor to make the decision. Barnes 2nd. Secretary called for a vote: Them Aye; Thompson Aye; Barnes Aye. 3 Ayes
- EMC – Bob Lebo was appointed by the Governor. Board would like to appoint a deputy. Barnes motioned to appoint Dave Pelachik. Them 2nd. Secretary called for a vote: Thompson Aye; Them Aye; Barnes Aye. 3 Ayes
- Wysox Park – Need board approval to advertise for bid. Them motioned to approve advertisement for bid for Wysox Park. Thompson 2nd. Secretary called for a vote: Thompson Aye; Them Aye; Barnes Aye. 3 Ayes
- Checks written report – Barnes motioned to sign. Thompson 2nd. 3 Ayes.
- Mowing bids that were submitted. Board opened sealed bids.
 1. Raymond Finland - \$275 per cut
 2. Wheeler - \$255 per cut
 3. Sopers - \$300 per cut
 4. Lewis - \$265 per cut

Barnes motioned to contract with Wheeler's as low bidder pending review by Township Manger. Thompson 2nd. Secretary called for vote: Thompson Aye; Them Aye; Barnes Aye. 3 Ayes

Barnes motioned to adjourn. Thompson 2nd. 3 Ayes.

Meeting adjourned at 5:35 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
April 25, 2018

Chairman Them called the meeting to order at 8:30AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Thomas Thompson III, Township Manager Jon Kulick, Township Secretary Sherry Jackson and Township Road Master Todd Maynard.

This being a special meeting, no previous minutes were approved.

Bob Martin only visitor present.

Under New Business:

Township Manager – Jon Kulick discussed roads to advertise for bid. Start date deadline August 30, 2018. Road work should be closed to the \$150,000 budgeted amount. Board would like to have Rome Township (In Kind) to complete road work on Spencer Road prior to road projects being done. If Rome is not available to do the work prior – Wysox Township will complete it.

Bob Martin spoke in regards to Spencer Road and putting electric and water for his property under the road. He will get with Township Manager to coordinate.

Them moved to put road bids out for advertisement. Barnes 2nd. 3 Ayes

The meeting was adjourned at 9:05 AM.

Respectfully,

Sherry Jackson
Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
May 10, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, and Thomas Thompson III; Township Manager, Jon Kulick, and Road Master Todd Maynard

There were 5 visitors present.

Them motioned to approve the minutes from previous meetings held April 12, 2018 and April 25, 2018. Thomas Thompson 2nd. Minutes approved.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: Bob Lebo stated that there will be an Advanced Skywarning Training put on by NOAA on May 16, 2018 at 6:30 PM. There is a Grant for recreational programs available – Bob emailed the information to Jon.

EMS report – No report – Them spoke with Tom Carmen – Attorney General did approve the merger between Wysox EMS and Western Alliance.

Solicitor submitted report.

William Them read Treasurer report.

Under Old Business:

- New Building – Bids due May 17,2018 at the Special Meeting at Wysox Township Building. There was an occupancy issue – a few changes made which won't cost any additional money. A change order will be issued after the bids are approved.
- New backhoe – In progress – have approval
- Wysox Park- At stage to go out for bid for excavation – pavilion has been ordered as well as tables. In progress

Under New Business:

- Jessica Kramer – Insite Real Estate – Looking at property at 935 Craftmaster Road – Wysox Township. Looking to subdivide the property and put a retail store where the vacant lot is. Submitted a site plan and schedule. Will be getting a new address because it actually fronts RT 6. 2200 square foot building – only plan to take up about half of the .8 acres.
- Road bids that were submitted. Board opened sealed bids.
 1. Hammaker East LTD - \$204,969.50
 2. Suit-Kote – \$172,472.50
 3. Vestal Asphalt - \$125,705.53

Them motioned pending solicitor's review of documents approve the bid from Vestal Asphalt.
Thomas Thompson 2nd. 2 Ayes -

Them motioned to approve checks written report for April. Thomas Thompson 2nd. 2 Ayes

Meeting adjourned at 5:18 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
May 17, 2018

Chairman Them called the meeting to order at 4PM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Thomas Thompson III, Township Manager Jon Kulick.

This being a special meeting, no previous minutes were approved.

Nine visitor's present.

Under New Business: New building bid opening:

- | | |
|---|-------------------------------|
| • D.A. Nolt (Mac Builders)-General Contractor | \$653,000(Alt-\$3,250/GC-01) |
| • Middendorf – General Contractor | \$769,000 (Alt -\$1500/GC-01) |
| • Middendorf –HVAC | \$57,450(Alt -\$500/MC-01) |
| • Middendorf – Plumbing | \$36,426 |
| • Middendorf – Electrical | \$76,800 (Alt-\$21,600/EC-01) |
| • Spectrum – Electrical | \$83,810(Alt -\$26,000/EC-01) |
| • Schoonover -HVAC | \$89,900(Alt -\$2,500/MC-01)) |
| • Schoonover – Plumbing | \$44,690 |

Bids are substantially higher than expected. Only 2 general bids.

Stiffler advised to table the decision. Board may table the decision for 60 days and keep open and review.

Them motion to table the decision. Thompson 2nd. 3 Ayes

Coy Gobble from The Daily Review asked about the change in restrooms. Board advised if it happens it will be handled with a change order.

DCNR Project – Them motioned to approve to advertise for bid once package is complete. Barnes 2nd. 3 Ayes.

Them motioned to allocate funds to be used for road project. Barnes stated that it wasn't necessary it was already in the budget.

Them motioned to set up special meeting on May 31, 2018 at 4PM at Wysox Township building to make a decision on New Township Building. Barnes 2nd. 3 Ayes

The meeting was adjourned.

Executive Session held. Adjourned.

Respectfully,

Sherry Jackson
Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
May 31, 2018

Chairman Them called the meeting to order at 4PM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Thomas Thompson III, Township Manager Jon Kulick, Township Secretary Sherry Jackson and Township Solicitor Jonathan Foster.

This being a special meeting, no previous minutes were approved.

Three visitor's present.

Visitor Comments: Victor Franklin – wanted to suggest adding onto existing building instead of the proposed new building at the Fire Hall. Board discussed that that may be an option in the future.

Under New Business:

New Building - Them motioned to rebid and advertise in more locations to try to get better bids and more bids. Thompson 2nd. Discussion; Bid were much higher than engineers had figured. Them amended motion to reject all current bids, advertise and rebid the project. Thompson 2nd. Barnes Abstained. 2 Ayes

Bob Martin Roadway Agreement – Township Solicitor put an agreement together for Bob Martin to sign and take all responsibility for any damage that may be caused. Barnes motioned to sign the agreement. Them 2nd. 3 Ayes

Property Maintenance - the date needs to be amended from 2015 to 2018. Barnes motioned to approve to advertise the amendment to the ordinance. Thompson 2nd. 3 Ayes

Solicitor put together resolution 2018-04 for Township to borrow \$50,000 for the new case backhoe. Township is receiving a grant for \$16,200. Barnes motioned to approve borrowing \$50,000 for the purchase of the Case Backhoe and approve the Resolution. Thompson 2nd. 3 Ayes. Loan will be at 3 ½% interest rate and can be paid in full with no penalty at any time.

WTMA – It is currently a criminal penalty and they would like to amend to a civil penalty. Them motioned to authorize the Solicitor to advertise to amend the change to the Ordinance to a civil penalty. Thompson 2nd. 3 Ayes.

Conflict for June 14, 2018 meeting. Said meeting will be rescheduled for June 13, 2018 at 5PM at Wysox Township Building, 1789 Hillside Drive, Wysox Pa 18854.

The meeting was adjourned.

Executive Session held. Adjourned.

Respectfully,

Sherry Jackson
Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
June 13, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes and Thomas Thompson III; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard

There were 5 visitors present.

Barnes motioned to approve the minutes from previous meetings held May 10, 2018, May 17, 2018 and May 31, 2018. Thomas Thompson 2nd. 3 Ayes.

Visitors Comments: Caine Chamberlain asked if Township knows yet the new business that is coming to Wysox. Board stated that they do not know at this time.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: None

EMS report – None

Solicitor submitted report.

Treasurer report given.

Under Old Business:

- New Building – Board would like to put project on hold and look into other options. Such as A Frame Roof – avoiding fire wall by having a separate building, not having a full 2nd floor. Them motioned to not re advertise for bids and put project on hold until they can look into other options. Thompson 2nd. Them Aye; Thompson Aye, Barnes Abstained. 2 Ayes
- New backhoe – Preclosing was held June 13, 2018 and final closing and money will be dispersed Friday June 15, 2018.
- Wysox Park- Need to pick out a roof color. Board agreed on white. Township Manager will ask about columns and notify the board of any changes.
- Property Maintenance Ordinance amendment; Barnes motioned to approve the ordinance with the date change. Thompson 2nd. Them Aye. Thompson Aye. Barnes Aye. 3 Ayes.

- WTMA Ordinance Amendment; Barnes motioned to approve the Ordinance Amendment to change from a criminal to a civil offense. Thompson 2nd. Them Aye. Thompson Aye. Barnes Aye. 3 Ayes.

Under New Business:

- Them motioned to approve checks written report for May, 2018. Barnes 2nd. 3 Ayes

Temporarily adjourned for Executive Session.

Meeting_reopened and_adjourned at 5:20 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
July 12, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, and Thomas Thompson III; Township Manager, Jon Kulick, and Township Secretary, Sherry Jackson.

There were 4 visitors present.

Them moved to approve the minutes from previous meeting held June 13, 2018. Thomas Thompson 2nd. 2 Ayes.

Visitors Comments: Coy Gobble with The Daily Review asked the status of the Wysox Boat Launch Project. Jon Kulick stated it was in Phase I. Anne Cowling asked if the Zoning Ordinance would be public prior to approval. Board stated yes. Supervisor Thompson said that the Wysox Fire Company contacted him regarding the boat access at the boat launch. Jon Kulick stated that he would get with the Roadmaster and check into it.

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: None

EMS report – None

Solicitor submitted report.

Treasurer report given.

Under Old Business:

- New Building – Looking into making some changes to bring the cost down.
- New Backhoe/USDA – complete – Township has the new backhoe.

Under New Business:

- Board needs to change August meeting to August 7, 2018 at 5PM. Them motioned to approve the change. Thompson 2nd. 2 Ayes
- Wysox Boat Launch Advertising. Them moved to advertise for bids the Wysox Boat Launch Project 2 times 1 week apart. Thompson 2nd. 2 Ayes.
- Them moved to approve checks written report for June, 2018. Thompson 2nd. 2 Ayes

Meeting adjourned at 5:14 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
August 7, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes and Thomas Thompson III; Township Manager, Jon Kulick, and Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 4 visitors present.

Barnes moved to approve the minutes from previous meeting held July 12, 2018. Thomas Thompson 2nd. 3 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review. Barnes spoke in regard to Manager report and not being allowed to accept electronics on clean-up day in October. Jon Kulick said that the landfill will only accept directly from homeowner at the landfill.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: None

EMS report – None

Solicitor submitted report.

Treasurer report given.

Under Old Business:

- New Building – thoughts are to move into the southeast corner of the Fire Hall property, building a wood frame, detached one story structure, putting storage in the back, one HVAC system – this should cut cost substantially. Them spoke that they are looking for approval for the following: 1. Get Fire Company approval to change the location. 2. Approve core drilling. 3. Approve fees for minor land development to Planning Commission and Engineers. Them motioned for the board to approve Them and Thompson, if he so chooses, to go to the Fire Company to ask for approval on the new location and our solicitor draws up a lease for them to sign with the changes. Thompson 2nd. Discussion – the lease will remain the same, except for a 3465 square foot building. Supervisor Them – Aye; Supervisor Thompson –Aye; Supervisor Barnes –Abstain. Them motioned to approve core drilling done – cost of \$7,250. Thompson 2nd. Discussion – Supervisor Them – Aye ; Supervisor Thompson – Aye; Supervisor Barnes – Abstain. Them motioned to approve the engineers to start the minor land development after Township gets approval from the Fire Department and the fees approximately \$7,500. Thompson 2nd. Supervisor Them –Aye; Supervisor Thompson –Aye; Barnes – Abstain. 2 Ayes
- WTMA Ordinance Amendment – Tabled
- Backhoe Loan \$50,000 – 3.5% interest rate. Discussed paying the loan off. Decided to keep making payments and budget in for 2019 to pay the loan off. Barnes motioned to take the monthly payment \$910 from the Capital Reserve account and transfer to the General Fund and continue making

payments until budget in 2019. Thompson 2nd. Supervisor Barnes –Ayes; Supervisor Them –Aye;
Supervisor Thompson –Aye. 3 Ayes

Under New Business:

- Them moved to approve checks written report for July, 2018. Thompson 2nd. 3 Ayes
- Wysox Boat Launch Bid Project opening bid – M.R. Dirt only bidder \$73,700. Bid has to be reviewed by Township Solicitor, Woodland Design and DCNR prior to approving the bid. Tabled for approval. Will hold a special meeting if necessary. 60 days allowed.

Meeting adjourned

Executive Session

Meeting reopened and adjourned

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
September 13, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes and Thomas Thompson III; Township Manager, Jon Kulick, and Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present.

Thompson moved to approve the minutes from previous meeting held August 7, 2018. Barnes 2nd. 3 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review. Road Master, Todd Maynard spoke in regards to some of the roads starting to wash out. Supervisors will drive those roads and look into the road issues with Manager and Road Master.

Fire Department: None

Emergency Management Coordinator Report: Bob Lebo spoke in regard to Township needing to formerly adopt NIMS – by October 5th time limit. Will have a special meeting if necessary. Board discussed that Bob Lebo will remain person responsible to complete paperwork. Bob Lebo will have paperwork completed. Bob Lebo will be attending a computer class on September 19, 2018.

EMS report – None

Solicitor submitted report.

Treasurer report given.

Under Old Business:

- New Building – Modified lease has been signed. Core drilling has been done. New floor plan complete. Would like the bid subject to approval from The Planning Commission. Them motioned for Township secretary to advertise for bid as soon as Engineers have plans ready. Thompson 2nd. Them – Aye; Thompson-Aye; Barnes-Abstain
- Wysox Boat Launch – Need to have it rebid due to only obtaining 1 bid previously. Project will be rebid in order to get at least 2 bids as required. Nothing in the project has changed. If the bid exceeds the grant/budgeted amount the Board will vote as to The Township contributing the additional funds needed to complete the project. Hope to have the project completed prior to fall on 2018. Barnes motioned to rebid the project. Thompson 2nd. They will have special meeting if necessary. Them- Aye; Thompson – Aye; Barnes - Aye
- Backhoe Loan – Due to the USDA requirements – would like to pay off the loan to ASAP to avoid additional paperwork that would cost additional money. Them motioned to pay off the backhoe using Capital Reserves for roads, bridges and pay off ASAP. Barnes 2nd. Them – Aye; Thompson – Aye; Barnes – Aye

Under New Business:

- Municipal Comment Form:
 1. MR Dirt – Land development – Barnes moved to approve. Them 2nd. Barnes – Aye; Them – Aye; Thompson - Abstain
 2. Bud Clark/Adam Clark - Barnes moved to approve. Thompson 2nd. 3 Ayes
 3. Richard & Kay Benjamin – Subdivision – Barnes moved to approve. Thompson 2nd. 3 Ayes
 4. JDS Group Holding LLC/Andy Bishop – Land Development – Barnes moved to approve. Thompson 2nd. 3 Ayes
- JHA Companies – Engineers gave a presentation on what their company has to offer and handed out packets to the Board.
- Checks written report – Them motioned to approve; Barnes 2nd. 3 Ayes

Meeting_adjourned @ 5:33pm.

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
October 11, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, and Thomas Thompson III; Township Manager, Jon Kulick, and Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 6 visitors present.

Thompson moved to approve the minutes from previous meeting held September 13, 2018. Them 2nd. 2 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: Bob Lebo reported that he went to an EMA Training – EMC's can log emergencies. Class coming up soon on computer training. He spoke about his concerns on Mercur Hill. This is a state road but Township Manager will contact PA DOT again and Tina Picket.

EMS report – None

Solicitor handed out copies of the Zoning Ordinance book and went through different parts of the zoning packet.

Treasurer report given.

Under Old Business:

- New Building – Advertisement for bids has been completed and bid opening will be at the Special Meeting November 1, 2018.
- Wysox Boat Launch – Advertisement for bids has been completed and bid opening will be at the Special Meeting November 1, 2018.

Under New Business:

- River Town Resolution – Caine Chamberlain with EMHR read to the Township the criteria that the Township would have to meet for a designation as a River Town.. Them motioned to adopt the Resolution 2018-05. Thompson 2nd. 2 Ayes.
- Municipal Comment Form:
 1. Marjorie & Thomas Schmeckenbecher – subdivision/land application. Them moved to approve with no objections. Thompson 2nd. 2 Ayes
 2. Wysox Township – New Building – Them moved to approve with no objections. Thompson 2nd. 2 Ayes.
- Checks written report – Them moved to approve; Thompson 2nd. 2 Ayes

Meeting adjourned.

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
November 1, 2018

Chairman Them called the meeting to order at 9am.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Thomas Thompson III, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

This being a special meeting, no previous minutes were approved.

14 visitors present.

Visitor Comments: None

Under New Business:

Wysox Park Bid Opening Results: Wysox Township was having difficulties with their phone and internet lines and neither were available at 9am meeting time. Mike Wood with Woodland Designs was notified of the issue with the internet. Mike Wood went onto Penn Bid to open the bids publicly and on speaker phone for the public to hear. Mike Wood was having technical difficulty getting onto the Web site so the Board opted to call Mike Wood after the bids for the New Township Building were opened.

New Building Bid Opening Results:

<u>General Construction</u>	<u>Bid Price</u>	<u>Alternate deduction</u>
Middendorf Contracting	\$497,777	\$-1,700
G. Webster	\$605,280	\$- 900
Mac Builder	\$542,909	\$-2,375
Caliber Contracting Services	\$931,600	\$-4,900
Milnes Company Inc	\$652,970	\$-1,475
Elmira Structures	\$637,000	\$-2,500
Scandale Associates Builders	\$783,000	\$-3,200

<u>HVAC</u>	<u>Bid Price</u>	<u>Alternate deduction</u>
Middendorf	\$62,900	\$-1,000
Leibold Inc.	\$89,000	\$-1,500
WC Eshenaur & Son	\$74,400	\$-1,600

<u>Electrical</u>	<u>Bid Price</u>	<u>Alternate deduction</u>
Richard Mellow Corp.	\$114,700	\$-28,700
Spectrum Elec. Services	\$ 77,730	\$-24,000
Middendorf	\$ 79,850	\$-23,000
G.R. Noto	\$ 87,000	\$-28,000
Urban Electrical Contractors	\$111,700	\$-41,300

<u>Plumbing</u>	<u>Bid Price</u>
WC Eshenaur & Son	\$48,400
Middendorf	\$47,525

Them motioned to forward the bids for the New Township Building project to the Engineers (Stiffler & McGraw) and to the Township Solicitor for review and recommendation and will vote on the Award of contract at the November 8, 2018 Regular meeting. Thompson 2nd. Barnes abstained. 2 Ayes.

Mike Wood from Woodland Design Engineer was again placed on speaker phone for the public to hear Mike Wood read the Wysox Park Project Bid Results:

<u>Name of Contractor</u>	<u>Bid Price</u>
Elmira Structures	\$114,400
JS General Contractor	\$111,955
MR Dirt	\$ 79,800

Them motioned to forward the bids for the Wysox Park project to the Engineers (Woodland Design), DCNR, and to the Township Solicitor for review and recommendation and will vote on the Award of contract at the November 8, 2018 Regular meeting. Barnes 2nd. 3 Ayes.

The meeting was adjourned at 9:27 am.

Executive Session held. Adjourned.

Respectfully,

Sherry Jackson
Wysox Township Secretary

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
December 13, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Thomas Thompson III and Evan Barnes; Township Manager, Jon Kulick, and Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 3 visitors present.

Barnes moved to approve the minutes from previous meetings held November 8, 2018, November 19, 2018 and November 29, 2018. Thompson 2nd. 3 Ayes.

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: Bob Lebo gave report. Bob suggest to get the word out for citizens to sign up for Code Red – broadcast would go out over telephone and text. This is a free service, but requires Citizens to complete an application. Bob spoke about the Emergency Preparedness Program slide presentation that he hopes to have ready by January 2019. This presentation will be open to the public and will be advertised. Bob also suggested that the Township complete the paperwork to declare state of emergency whenever such may arise so that later if funds are available to help with issues that may not be seen at the time but show up later. Bob spoke about PEMA and that no money was given to individual assistance but Citizens may qualify for low interest loans. There will be a meeting December 27, 2018 to see if they would qualify. Bob will be attending an emergency management course on December 19, 2018 for traffic control. Bob also noted that the evacuation plan is almost complete.

EMS report – None

Solicitor report given.

Treasurer report given.

Under Old Business:

- New Building – Construction has been started. Framing will be starting soon. Board discussed and changed the siding color to Charcoal grey. Email will be sent to Middendorf and engineers by Township Secretary.

- Wysox Park – Board was advised to wait to start construction until March 1, 2019. Them motioned to delay start of project until March 1, 2019. Thompson 2nd. Supervisor Them, Aye; Thompson, Aye; Barnes, Aye. 3 Ayes
- Budget Approval meeting date was discussed by the Board. Township Secretary will advertise for a Special Meeting on December 24, 2018 at 9AM to approve budget.

Under New Business:

- Reorganizational meeting date will be held January 2, 2019 at 12PM. Supervisor Thompson will call or facetime in for the meeting. Township Secretary will advertise for this meeting.
- Flood Plain changes – Board spoke in regards to recent PEMA meeting and changes to the flood plain and residences that will be affected that may not have been previously affected. Board would like to make sure that all residents that will be affected by this flood map to be contacted directly and a meeting be held for them. There is only a 90 appeal period and the Board wants to make sure the residents know in enough time if they would like to appeal. January or February the latest for the meeting.
- Checks written report – Them moved to approve the checks written report. Barnes 2nd. 3 Ayes.

Meeting adjourned.

Respectfully,

Sherry Jackson
Secretary/Treasurer

WYSOX TOWNSHIP
MINUTES OF SPECIAL MEETING
December 24, 2018

Chairman Them called the meeting to order at 9:00AM.

Present at the meeting were Supervisors Bill Them, Evan Barnes and Thomas Thompson, Township Manager Jon Kulick, and Township Secretary Sherry Jackson.

Two visitors present.

Under New Business:

- FEMA Resolution – Them motioned to approve resolution and to fill out all forms and for Jon Kulick to act as agent. Thompson 2nd. 3 Ayes
- 2019 Budgets – Them moved to approve all 2019 Budgets. Barnes 2nd. 3 Ayes.
- Colors for New Building – windows, Bone White; J Channel, Bone White; Roof, White; Siding, Charcoal Grey; Doors, White
- Cell Phones – Barnes motioned to terminate cell phones for Jon Kulick and Todd Maynard and to look into forwarding separate phone number to their existing personal phones as soon as contract is terminate. Them 2nd. 3 Ayes
- Board will vote and discuss meetings for 2019 at the reorganizational meeting on January 2, 2019.

The meeting was adjourned at 9:16 AM.

Respectfully,

Sherry Jackson
Wysox Township Secretary