## RESOLUTION <u>201</u>7-02 TOWNSHIP OF WYSOX

AND NOW, this 210 day of MARCH, 2017, the Township of Wysox, at a duly advertised meeting of the Board of Supervisors adopts the foregoing Resolution:

WHEREAS, the Wysox Township Board of Supervisors maintain written personnel policies; and

WHEREAS, the Wysox Township Board of Supervisors adopted the Wysox Township

Employee Handbook and Policy Manual in order to communicate and memorialize the

Township's policies; and

WHEREAS, the Wysox Township Board of Supervisors reserves the right to amend and revise the written Employee Handbook and Policy Manual in its discretion; and

WHEREAS, the Wysox Township Board of Supervisors are responsible for managing the Township's fiscal operations and paying expenses incurred by the Township; and

WHEREAS, the Wysox Township Employee Handbook currently provides for the Township to pay towards medical insurance for full-time employees; and

WHEREAS, the Wysox Township Board of Supervisors desires to amend the relevant portion of the Employee Handbook to reflect current employee needs and the state of the legal obligations of the Board.

NOW, THEREFORE, BE IT RESOLVED that the Wysox Township Board of Supervisors revokes, rescinds and repeals the Medical Insurance Section from the Employee Handbook and Policy Manual as set forth in its entirety below:

## BENEFITS MEDICAL INSURANCE

It is the intention of the Township to provide, to the extent possible, a quality health care plan for the employee.

Specific plans and the portion of the costs to be paid by the Township and the employee shall be determined by the Board of Supervisors. Eligibility shall be determined by the employment status here in after defined.

Regular Full-time Employees – Any employee who is scheduled to work thirty (30) hours or more per week for fifty-two weeks (52) weeks per year.

<u>Permanent Part-time Employee</u> – Any employees expected to work on a regular basis and scheduled, as needed.

<u>Temporary Employee</u> - Individuals hired for specific purposes of short duration such as construction projects, road work, summer employment, snow plowing, etc.

<u>Health Insurance</u> – All regular full-time employees are eligible for medical coverage under a plan determined by the Board of Supervisors. Newly hired full-time employees are eligible for coverage after ninety (90) days, and the cost of coverage for the employee is currently paid in full by the Township (although it may be necessary in the future to share insurance premiums due to continuing increases in health insurance costs).

The Board of Supervisors <u>adds</u> the following language to their Employee Handbook and Policy Manual.

## BENEFITS MEDICAL INSURANCE

It is the intention of the Township make available, to the extent possible, a quality health care plan for the employee. The cost of the medical insurance shall be the sole responsibility of the employee, the Township shall not make any financial contribution to the medical insurance plan.

Specific plans shall be determined by the Board of Supervisors. Eligibility shall be determined by the employment status here in after defined.

<u>Regular Full-time Employees</u> – Any employee who is scheduled to work thirty (30) hours or more per week for fifty-two weeks (52) weeks per year.

<u>Permanent Part-time Employee</u> – Any employees expected to work on a regular basis and scheduled, as needed.

<u>Temporary Employee</u> - Individuals hired for specific purposes of short duration such as construction projects, road work, summer employment, snow plowing, etc.

<u>Health Insurance</u> – All regular full-time employees are eligible to purchase the medical insurance under a plan determined by the Board of Supervisors. Newly hired full-time employees are eligible to purchase the medical insurance after ninety (90) days of employment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Township of Wysox, that effective this 2<sup>nd</sup> day of Mach, 2017, the foregoing Resolution is adopted.

TOWNSHIP OF WYSOX

William Them, Chairperson

Evan Barnes, Supervisor

Anne Cowling, Supervisor

Sherry Jackson, Secretary